

GUNNISON VALLEY TRANSPORTATION AUTHORITY

MEETING MINUTES

November 3, 2023

Gunnison County Commissioners' Meeting Room

A. INTRODUCTION

Janet Farmer called the meeting to order at 8:08 am

Board members in attendance: Janet Farmer, Jason MacMillan, Laura Puckett Daniels, Steve Morris. On Zoom: Boe Freeburn, Diego Plata, Anna Fenerty

Also present are Scott Truex, Leia Morrison, Bill Tomcich (AirPlanners), Jon Galle (Alpine Express), Danny Bartelli, and community members

CONSENT AGENDA

B. ADOPTION OF THE AGENDA

C. APPROVAL OF SEPTEMBER 15, 2023 MEETING MINUTES

D. EXECUTIVE DIRECTOR'S FINANCIAL REPORT

E. CORRESPONDENCE

F. OLD BUSINESS

1) Air program reports

2) Bus program reports

Updated 23-24 Winter bus schedule – reduced from 42 to 41 round trips due to bus and driver scheduling conflicts

A motion was requested to add an Executive session pursuant to C.R.S. 24-6-402(4)(a) to discuss the potential purchase of real estate at the end of the regular agenda.

Laura Puckett Daniels moved to add an Executive session at the end of the regular agenda, and Jason MacMillan seconded.

The motion passed unanimously

A motion was requested to approve the consent agenda with the meeting agenda as amended.

Laura Pucket Daniels moved to approve the consent agenda with the meeting agenda as amended, and Jason Macmillan seconded.

The motion passed unanimously.

REGULAR AGENDA

F. OLD BUSINESS

4) Airport Update

None.

5) Tourism and Prosperity Partnership Association (TAPP)

John Norton reported that TAPP has been messaging skiers with winter marketing. He said that our increases in bookings are greater than our capacity increases.

6) Bus service update

Scott Truex reported that the September ridership was up 20%, and the October ridership was up 26%. The forty-one round-trip winter service begins November 22nd. The concrete project at the bus barn is over 50% completed and is expected to be completed this month. He reported that the six units that the RTA owns at the Lazy K will again be available for our drivers on November 10th, and we will have almost all of those units filled with RTA drivers. The RTA has a new email contact for lost and found. We were awarded an extra expanded service grant of \$109,000 for 2023/2024, and Scott would like the board to consider upping the spring-summer-fall schedule to thirty-three roundtrips. The RTA has been working with the CB South Metro District for re-pavement at the bus stop. However, United does not have time to complete this project in 2023. This will be a cooperative effort by both entities in 2024. Scott mentioned that in the 5-Year plan, there is now a proposed second stop in CB South (flag stop). Leia was able to get a streetlight installed over at the 11th bus stop in Gunnison. Leia is also working with the City of Gunnison regarding painting that will help with the bus turning radius at Teller & Georgia. Bustang and CDOT did budget a second bus between Crested Butte and Denver daily.

7) 2023 Summer/Fall Air Service Update

Bill Tomcich reported that with the change in aircraft and improved navigational capabilities, Gunnison is happy to report zero cancellations over the last three months. October bookings ended up pacing 5% ahead of last year's. The final October load factor was 85.8%. November is now pacing a fraction ahead of last year.

8) 2023-24 winter air service discussion

Bill Tomcich reported that overall winter is pacing above 10.4% of last year. Denver is still slightly behind, and American from DFW is pacing 16% ahead. Skywest Airlines announced earlier this week: a new contract with United to acquire and fly nineteen new Embraer 175's that will be replacing the CRJ700's that will be coming out of their fleet.

Scott reported that the contract with United has been signed.

9) List of required trainings and a brief presentation of the Passenger Assistance, Safety and Sensitivity (PASS) training program for GVRTA bus drivers

Jon Galle spoke on the two-day course that the trainers took and how beneficial it was for the drivers, especially regarding serving those in need of special services. Laura Pucket Daniels expressed appreciation that the training focused on how being sensitive and aware of your

environment is critical to dealing with problem passengers and best communicating with the public.

10) Adoption of updated GVRTA Transit Policies and Procedures – Scott Truex – **Laura Pucket Daniels moved to approve the updated GVRTA Transit Policies and Procedures**, and Jason MacMillan seconded the motion.
The motion passed unanimously.

11) Adoption of updated Policies for the Use of GVRTA Public Transportation
Jason MacMillan moved to update the Policies for the Use of GVRTA Public Transportation, and Steve Morris seconded.
The motion passed unanimously.

12) Adoption of an updated Short Guide to Riding the RTA Bus
Jason MacMillan moved to adopt the updated Short Guide to Riding the RTA bus, and Laura Pucket Daniels seconded.
The motion passed unanimously.

G. PUBLIC COMMENT PERIOD

Michael Wolfe asked that the board consider an early morning bus from Gunnison to arrive at 5:00 to 6:00 a.m. daily during the winter. A discussion with the board and Mr. Wolfe ensued.

H. COMMENTS FROM BOARD MEMBERS AND STAFF

No comments

1) Request for approval of bus window art for KBUT – Courtney Welsh addressed the board to discuss KBUT's contribution to the Gunnison Valley and expressed their desire to advertise on the RTA buses.

Scott recommended that the board approve both versions of their ad design.

Jason MacMillan moved to approve, and Laura Pucket Daniels seconded.

The motion passed unanimously.

2) Acceptance of the 2022 audit of the financial statements of the Gunnison Valley Transportation Authority

Laura Pucket Daniels moved to accept the 2022 audit of the financial statement of the GVRTA, and Jason MacMillan seconded.

The motion passed unanimously.

3) Authorization of the Board Chair to sign a lease agreement with AEX, Inc. to use the new bus storage facility located at 100 Bifano Rd.

Jason MacMillan moved to authorize the Board Chair to sign a lease agreement with AEX to use the new bus storage facility. Laura Pucket Daniels seconded.

The motion passed unanimously

4) Appoint an evaluation committee to review proposals received for consultant services to develop a Strategic Operating and Capital Plan for GVRTA's Commuter Bus Service and select a firm for recommendation to the Board of Directors

Scott Truex informed the board that the legal notice was published, and the RTA received seven responses.

Jason MacMillan moved to appoint Laura, Janet, Leia, and Scott to the evaluation committee to review proposals received for consultant services, and Steve Morris seconded.

The motion passed unanimously.

5) Adoption of GVRTA 2024 Budget

Laura Puckett Daniels asked about the Gunnison Transportation Center, and Scott Truex explained that it would still be under discussion.

Jason MacMillan moved to approve the 2024 GVRTA Budget, and Laura Pucket Daniels seconded.

The motion passed unanimously.

6) Adoption of GVRTA 2024-2028 Five-year financial plan

Scott Truex highlighted some of the significant changes since the September meeting.

Steve Morrison moved to adopt the GVRTA 2024-2028 Five-year financial plan, and **Laura Pucket Daniels seconded**

The motion passed unanimously.

7) Approval of 2024 GVRTA Board of Directors Meeting dates

Laura Pucket Daniels moved to approve the proposed 2024 GVRTA Board of Directors Meeting dates, and Jason MacMillan seconded.

The motion passed unanimously.

At this point Janet Farmer made a **motion Pursuant to section 24-6-402(4)(a) of the Colorado Revised Statutes, that this meeting of the Board of the Gunnison Valley Transportation Authority adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purpose of discussing negotiations relating to the possible purchase of the property located at 500 S. 9th Street in Gunnison, Colorado.** The motion passed unanimously.

Janet Farmer then stated: The Executive Session is not open to the public, and action may not be taken. It is Friday, November 3, and the time is 9:18 a.m. For the record, I am the presiding officer; Janet Farmer the board Chair. Present at this Executive Session are the board members in attendance and the following persons: Janet Farmer, Jason MacMillan, Laura Puckett Daniels, Steve Morris, Scott Truex, and Leia Morrison. On Zoom: Anna Fenerty

If, at any point in the Executive Session, any participant believes the discussion is going outside the proper scope of the Executive Session, please interrupt the discussion and make an objection for the record."

When the Executive Session was complete, Janet Farmer stated: The time is now 9:35 a.m., and the Executive Session has been concluded. The participants in the Executive Session were Janet Farmer, Jason MacMillan, Laura Puckett Daniels, Steve Morris, Scott Truex, and Leia Morrison. On Zoom: Anna Fenerty. For the record, if any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

There were no concerns stated.

Laura Pucket Daniels made a **motion to authorize the Executive Director to negotiate entering into a contract for the purchase of real property located at 500 South 9th Street with an earnest money deposit not to exceed \$8,000 and, if successful, to include the sales contract in the meeting packet for discussion with terms and consideration with a resolution required by the title company to formally authorize the purchase of the property by the board of director by the December 8th meeting.** Jason MacMillan seconded the motion and the motion passed unanimously

The meeting adjourned at 9:37 am

These minutes are the final version approved by the Board of Directors of the Gunnison Valley Transportation Authority at its meeting on December 8, 2023.


Elizabeth K. Smith, Secretary