



Meeting Notice

The next meeting of the Gunnison Valley Transportation Authority (RTA) will take place:

**January 12, 2024 at 8:00 a.m.
In the Commissioners' Room
located in the Gunnison County Courthouse,
200 East Virginia Avenue in Gunnison.**

For copies of the agenda and minutes of previous meetings, please go to www.gunnisonvalleyrta.org/meetings or call Scott Truex at 970-275-0111.

Two or more County Commissioners may be in attendance at this meeting.

Also, three or more RTA Board Members may attend the monthly Mayor/Manager meetings which are held at noon on the first Thursday of each month – call Scott Truex at 970-275-0111 for the next meeting location.



AGENDA – JANUARY 12, 2024
GUNNISON VALLEY TRANSPORTATION AUTHORITY
GUNNISON COUNTY COURTHOUSE
COUNTY COMMISSIONERS’ ROOM – 8:00 A.M

8:00 A. INTRODUCTION

CONSENT AGENDA – motion & decision requested to approve the consent agenda

- B. ADOPTION OF THE AGENDA
- C. APPROVAL OF DECEMBER 8, 2023 MEETING MINUTES
- D. EXECUTIVE DIRECTOR’S FINANCIAL REPORT
- E. CORRESPONDENCE
- F. OLD BUSINESS
 - 1) Air program reports
 - 2) Bus program reports

REGULAR AGENDA

8:05 F. OLD BUSINESS - continued

- 3) Airport update – Rick Lamport
- 4) Tourism and Prosperity Partnership report – John Norton
- 5) Bus service update – Scott Truex & Dean Herrera
- 6) Air service update – Bill Tomcich

8:25 G. PUBLIC COMMENT PERIOD

8:30 H. COMMENTS FROM BOARD MEMBERS & STAFF

8:35 I. NEW BUSINESS

- 1) Election of officers of the GVRTA for 2024 – ***motion and decision requested***
- 2) Review and possible authorization of window art on buses for CB State of Mind – Cole Cooper and Scott Truex – ***motion and decision requested***
- 3) Authorize the Board Chair to sign a contract with Fehr and Peers for consultant services to develop a Strategic Operating and Capital Plan for GVRTA’s Commuter Bus Service for an amount not to exceed \$82,000 – Scott Truex – ***motion and decision requested***

9:00 J. ADJOURNMENT OF REGULAR MEETING

Next meeting – February 16, 2024 at 8:00 a.m. in the Crested Butte Council Room.

All times are approximate – the meeting may move more quickly or more slowly than indicated.

GUNNISON VALLEY TRANSPORTATION AUTHORITY

MEETING MINUTES

December 8, 2023

Crested Butte Town Council Meeting Room

A. INTRODUCTION

Janet Farmer called the meeting to order at 8:01 am

Board members in attendance: Janet Farmer, Jason MacMillan, Laura Puckett Daniels, Steve Morris, Boe Freeburn, Diego Plata, Anna Fenerty. Also present are Scott Truex, Leia Morrison, Bill Tomcich (Air Planners), Dean Herrera (Alpine Express), Danny Bartelli, Landon Ogilvie (Alpine Express) and community members

CONSENT AGENDA

B. ADOPTION OF THE AGENDA

C. APPROVAL OF NOVEMBER 3, 2023 MEETING MINUTES

D. EXECUTIVE DIRECTOR'S FINANCIAL REPORT

E. CORRESPONDENCE

F. OLD BUSINESS

1) Air program reports

2) Bus program reports

Jason MacMillan moved to approve the consent agenda, Boe Freeburn seconded the motion.

Motion passed unanimously

REGULAR AGENDA

F. OLD BUSINESS

3) Airport Update

Rick Lamport updated the council on the one canceled flight that occurred due to an icy runway. Rick also updated the council on the new airport restaurant, Bar 76. The delay right now for the restaurant opening is the acquisition of a liquor license permit. The parking fee system at the airport has been initiated. A long-term lot next to the airport is available for a monthly rate. The rate for daily parking is \$8, and the monthly rate is \$80. Rick also reported that there are new rates and charges to airlines for landing fees.

4) Tourism and Prosperity Partnership Association (TAPP)

John Norton (on ZOOM) said he was happy that Mark Reaman of the Crested Butte News published the numbers for the airport in the newspaper. He feels that the message of increased reliability is necessary for our community. He is pleased with the advanced bookings that GUC is experiencing.

5) Bus service update

Scott Truex introduced the staff and management from Alpine Express at the meeting (Danny Bartelli, Landon Ogilvie, and Dean Herrera). Scott reported that the October ridership was up

20%, and November was up 25%. We are now running the 41 round-trip schedule. We are on track to carry 320,000 passengers in 2023, up from 250,000 in 2022. The concrete project is still underway and should be completed this year. For RTA housing, Scott reported that all but two of our housing units are spoken for. We are holding one housing unit for a mechanic, leaving one unit available for a driver.

6)2023 Fall and Winter Air Service Update

Bill Tomcich reiterated that the new procedures and aircraft result in higher load factors due to improved reliability. We ended with an 81.8% load factor in November. Over the next two weeks, we will transition from one flight a day to a second daily from Denver. JSX will return to the market with a five-flight-a-week schedule out of Dallas. America Airlines resumes a twice-daily schedule from DIA. The Houston flight resumes non-stop service on December 21st. JSX is going to run from December 21st to January 7th. American Airlines will run its winter schedule through April 3rd. American will be increasing their available seats by about 16%. Houston service is still a Minimum Revenue Guarantee. In the spring, United decided to extend the ski market by nine days through April 8th and extend the summer schedule. We are looking very strong for advanced bookings, and GUC is pacing over 11.4% of last year. Bill defined revenue and non-revenue fliers for the board.

G. PUBLIC COMMENT PERIOD - None.

H. COMMENTS FROM BOARD MEMBERS AND STAFF

Laura Puckett Daniels shared with the board some concerns that have been expressed to her by bus drivers: lack of clarity in the schedule, lack of seniority, and hiccups in operation. Her concern is retention. Landon from Alpine Express spoke to these concerns. He encouraged the board to contact Alpine Express directly or through Scott Truex if/when this kind of feedback comes.

1)Presentation from the Crested Butte Planning Department – Draft Transportation Mobility Plan
Mel Yemma presented a draft of the Crested Butte Mobility Plan. Jason MacMillan commented that there is a real value in having bathrooms at any central hub, so he sees this as an additional challenge to the need for a warm shelter. Laura Puckett Daniels asked about the proposed roundabout at Red Lady. Mel Yemma shared CDOT's and the committee's recommendations.

2) Discussion regarding setting a date for a Board of Directors retreat with the Air Command Committee to discuss air service planning and goals for the next several years

The Air Command Retreat with the Board of Directors will be on March 22nd, following the regularly scheduled board meeting in Gunnison.

3) Purchase of lot at 500 S. 9th Street in Gunnison

Scott Truex reported that the asking price for the property was \$350,000 and that the RTA contracted at \$320,000. The lot has been surveyed, and it is 50 feet by 140 feet. Scott said that

the RTA will extend the life of its facility by 10-20 years with this purchase, and this purchase will allow us to remain where we are in relation to the current bus maintenance facility. Danny Bartelli agreed that it is an excellent investment and that they can access and park buses there with this added lot.

4) Resolution Number 4, Series 2023 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GUNNISON VALLEY TRANSPORTATION AUTHORITY, AUTHORIZING THE PURCHASE OF REAL PROPERTY FOR THE USE OF THE GUNNISON VALLEY TRANSPORTATION AUTHORITY

Boe Freeburn moved to approve resolution Number 4, Series 2023. Jason MacMillan seconded the motion.

Motion passed unanimously

5) Approval of contract with Gunnison County and Gunnison Valley Health to provide senior transportation in 2024

Discussion ensued regarding the defined service area of the senior transportation service. Scott will follow up with the board on the 3-mile service area.

Anna Fenerty moved to approve the contract with Gunnison County and Gunnison Valley Health. Diego Plata seconded the motion.

Motion passed unanimously

6) Approval of contract with Gunnison County and Mountain Express to provide senior transportation in 2024

Laura Puckett Daniels moved to approve the contract with Gunnison County and Mountain Express to provide senior transportation in 2024. Jason MacMillan seconded the motion.

Motion passed unanimously

7) Amendment of contract with Social Firekeeper, LLC dated January 1, 2023

Diego Plata moved to amend the contract with Social Firekeeper, LLC. Jason MacMillan seconded the motion

The motion passed unanimously.

8) Award of contract for consultant services to develop a Strategic Operating and Capital Plan for GVRTA's Commuter Bus Service

Diego Plata moved to award a contract for up to \$85,000 in consultant services to develop a Strategic Operating and Capital Plan for GVRTA's Commuter Bus Service to Fehr and Peers. Boe Freeburn seconded the motion.

The motion passed unanimously.

The meeting adjourned at 9:33 am



November, 2023 - Financial Report:


This report was prepared for the GVRTA Board of Directors on December 30, 2023 with information provided by the County Finance Department and shows posted revenues through October, 2023 and expenditures through November, 2023.

Sales Tax Revenues:




Gunnison Valley Transportation Authority Sales Tax Revenues (Future months are projected flat to 2022 levels)								
Month	2020	2021	2022	Budget 2023	Actual 2023	% vs Budget	% Change 22-23	Projected 2023
Jan	\$ 313,013	\$ 365,491	\$ 445,739	\$ 452,000	\$ 471,040.98	4.2%	5.7%	\$ 471,041
Feb	\$ 315,712	\$ 392,187	\$ 464,948	\$ 472,000	\$ 484,914.34	2.7%	4.3%	\$ 484,914
Mar	\$ 245,671	\$ 460,733	\$ 559,798	\$ 568,000	\$ 537,816.40	-5.3%	-3.9%	\$ 537,816
April	\$ 205,492	\$ 310,227	\$ 332,944	\$ 338,000	\$ 296,774.37	-12.2%	-10.9%	\$ 296,774
May	\$ 233,927	\$ 347,074	\$ 386,830	\$ 393,000	\$ 371,560.83	-5.5%	-3.9%	\$ 371,561
June	\$ 373,164	\$ 539,591	\$ 591,654	\$ 601,000	\$ 544,420.23	-9.4%	-8.0%	\$ 544,420
July	\$ 509,375	\$ 635,020	\$ 694,821	\$ 705,000	\$ 753,805.00	6.9%	8.5%	\$ 753,805
Aug	\$ 464,055	\$ 555,011	\$ 630,918	\$ 640,000	\$ 631,166.60	-1.4%	0.0%	\$ 631,167
Sept	\$ 472,333	\$ 546,497	\$ 576,404	\$ 555,000	\$ 598,133.54	7.8%	3.8%	\$ 598,134
Oct	\$ 364,890	\$ 412,742	\$ 431,654	\$ 419,000	\$ 447,192.25	6.7%	3.6%	\$ 447,192
Nov	\$ 296,457	\$ 359,587	\$ 381,165	\$ 365,000				\$ 381,165
Dec	\$ 426,868	\$ 487,011	\$ 515,927	\$ 494,000				\$ 515,927
Year-to-date	\$ 3,497,632	\$ 4,564,573	\$ 5,115,710	\$ 5,143,000	\$ 5,136,824.54	-0.1%	0.4%	
Full Year	\$ 4,220,957	\$ 5,411,171	\$ 6,012,802	\$ 6,002,000		0.5%	0.4%	\$ 6,033,916

Gunnison Valley Transportation Authority Financial Report - November, 2023				
	YTD Actual	2023 Adopted Budget	Revisions	2023 Projected
Distribution of Sales Tax Revenues among GVRTA funds	\$ 5,136,824.54	\$ 6,002,000	\$ 31,916	\$ 6,033,916
(Future months are projected flat to 2022 levels)				
Sales Tax to General Fund	\$ 2,766,824.54	\$ 3,232,000	\$ 431,916	\$ 3,663,916
Sales Tax to Capital Fund	\$ 1,550,000.00	\$ 1,350,000	\$ 200,000	\$ 1,550,000
Sales Tax to Air Command Fund	\$ 400,000.00	\$ 1,000,000	\$ (600,000)	\$ 400,000
Sales Tax to Senior Transportation Fund	\$ 420,000.00	\$ 420,000	\$ -	\$ 420,000
	\$ 5,136,824.54	\$ 6,002,000	\$ 31,916	\$ 6,033,916



GVRTA Fund Reports:

GVRTA General Fund					
 Financial Report - November, 2023		YTD	2023	2023	
		Actual	Adopted	Projected	
			Budget	Revisions	
Beginning Fund Balance		\$ 1,541,924	\$ 1,415,484	\$ 126,440	\$ 1,541,924
Revenues					
Sales Tax Revenues		\$ 2,766,824.54	\$ 3,232,000	\$ 431,916	\$ 3,663,916
Sales Tax - Clerk		\$ 35,678.63	\$ 30,000	\$ 9,000	\$ 39,000
Interest Charges		\$ 1,967.67	\$ 2,000	\$ 200	\$ 2,200
Other Fines		\$ 10,291.96	\$ 10,000	\$ 2,000	\$ 12,000
Rental Income		\$ 65,435.30	\$ 80,000	\$ (7,479)	\$ 72,521
Earnings on Investments		\$ 110,387.13	\$ 25,000	\$ 93,000	\$ 118,000
5311 A & O FTA 5311 Admin. & Operating Grant		\$ 242,618.00	\$ 242,618	\$ -	\$ 242,618
Total Revenues		\$ 3,233,203.23	\$ 3,621,618	\$ 528,637	\$ 4,150,255
Expenditures:					
Postage		\$ 9.65	\$ 100	\$ (90)	\$ 10
Supplies & Equipment Under \$4,000		\$ 3,732.07	\$ 4,000	\$ (268)	\$ 3,732
Building Repair and Maintenance		\$ 17,180.62	\$ 30,000	\$ (11,376)	\$ 18,624
Travel - Transportation		\$ 272.48	\$ 8,000	\$ (7,728)	\$ 272
Travel - Meals		\$ 279.13	\$ 6,000	\$ (5,721)	\$ 279
Travel - Lodging		\$ 527.77	\$ 6,000	\$ (5,472)	\$ 528
Legal Services		\$ 5,236.35	\$ 8,000	\$ (2,414)	\$ 5,586
Contracted Temporary Help - Marcy & RAE		\$ 750.00	\$ 12,000	\$ (11,250)	\$ 750
Contract Svcs - Morrison, Swiftly, Bus Stops, etc.		\$ 60,700.16	\$ 62,000	\$ (25)	\$ 61,975
Management Services - TMS		\$ 93,600.00	\$ 93,600	\$ -	\$ 93,600
Meetings - Registrations		\$ 275.00	\$ 2,000	\$ (1,725)	\$ 275
State Fees		\$ 20,272.04	\$ 34,000	\$ (7,000)	\$ 27,000
County Treasurer's Fees		\$ 82,560.17	\$ 65,000	\$ 24,592	\$ 89,592
Late Night Taxi Donation		\$ 22,105.23	\$ 30,000	\$ (7,895)	\$ 22,105
Advertising, Notices, & Website		\$ 8,215.36	\$ 20,000	\$ (11,738)	\$ 8,262
Dues & Memberships		\$ 18,920.66	\$ 20,000	\$ (1,080)	\$ 18,920
Auditing		\$ 6,660.00	\$ 8,500	\$ (1,840)	\$ 6,660
Insurance & Bonds		\$ 16,228.68	\$ 18,000	\$ (1,408)	\$ 16,592
Utilities		\$ 10,069.72	\$ 14,400	\$ (3,514)	\$ 10,886
Investment Commissions/Fees		\$ -	\$ 100	\$ (100)	\$ -
Transfer to County General Fund (Finance Dept.)		\$ 11,475.75	\$ 12,660	\$ (141)	\$ 12,519
5311 - A Management Services - TMS		\$ 93,600.00	\$ 93,600	\$ -	\$ 93,600
5311 - O Diesel Fuel		\$ 107,386.50	\$ 125,000	\$ (8,577)	\$ 116,423
5311 - O CNG Fuel		\$ 303,117.10	\$ 415,000	\$ (76,000)	\$ 339,000
5311 - O Repair & Maintenance - Vehicles		\$ 421,311.69	\$ 500,000	\$ (49,039)	\$ 450,961
5311 - O Purchased Transportation Services		\$ 2,299,699.29	\$ 2,525,000	\$ 57,962	\$ 2,582,962
Total Expenditures		\$ 3,604,185.42	\$ 4,112,960	\$ (131,847)	\$ 3,981,113
Ending General Fund Balance		\$ 1,170,941	\$ 924,142	\$ 786,924	\$ 1,711,066
Report shows posted revenues through October and expenditures through November.					
Report prepared by Scott Truex with information from the County Finance department on December 30, 2023.					

GVRTA Fund Reports:

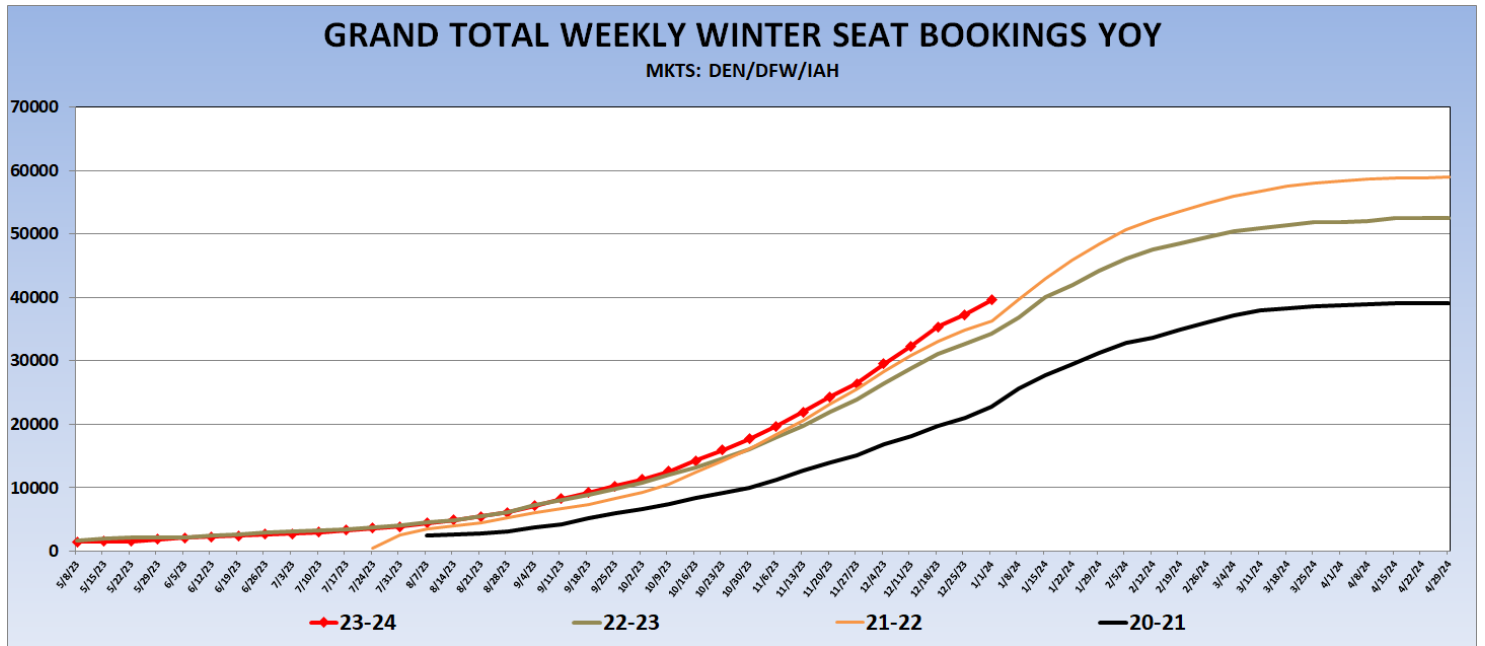
 GVRTA Capital Reserve Fund Financial Report - November, 2023		YTD Actual	2023 Adopted Budget	Revisions	2023 Projected
Beginning Fund Balance		\$ 2,739,383	\$ 2,674,625	\$ 64,758	\$ 2,739,383
Revenues:					
Sales Tax Revenues		\$ 1,550,000.00	\$ 1,350,000	\$ 200,000	\$ 1,550,000
Refund of Expenditures (Fading West Deposit)		\$ 380,000.00	\$ -	\$ 380,000	\$ 380,000
SB 267 State Capital Grant (facility)		\$ -	\$ -	\$ -	\$ -
5339 - c Federal Capital Grant (bus)		\$ 1,460,000.00	\$ 1,236,800	\$ 223,200	\$ 1,460,000
Total Revenues		\$ 3,390,000.00	\$ 2,586,800	\$ 803,200	\$ 3,390,000
Expenditures:					
5339 - c Bus Purchase		\$ 1,542,600.64	\$ 1,545,000	\$ (2,399)	\$ 1,542,601
SB 267 Storage Facility Construction		\$ 1,212,363.52	\$ 1,240,000	\$ 85,000	\$ 1,325,000
Housing/Land Purchases		\$ 1,569,240.83	\$ 1,900,000	\$ (330,759)	\$ 1,569,241
Capital Improvements		\$ 309,350.97	\$ 570,000	\$ (85,000)	\$ 485,000
Total Expenditures		\$ 4,633,555.96	\$ 5,255,000	\$ (333,158)	\$ 4,921,842
Ending Fund Balance		\$ 1,495,827	\$ 6,425	\$ 1,201,116	\$ 1,207,541
Report shows posted revenues through October and expenditures through November. Report prepared by Scott Truex with information from the County Finance department on December 30, 2023.					
 GVRTA Air Command Fund Financial Report - November, 2023		YTD Actual	2023 Adopted Budget	Revisions	2023 Projected
Beginning Fund Balance		\$ 2,149,854	\$ 2,148,977	\$ 877	\$ 2,149,854
Revenues:					
Sales Tax Revenues		\$ 400,000.00	\$ 1,000,000	\$ (600,000)	\$ 400,000
Refund from JSX for winter 22-23		\$ 103,500.00	\$ -	\$ 103,500	\$ 103,500
SCASD Grant		\$ -	\$ 200,000	\$ (200,000)	\$ -
Total Revenues		\$ 503,500.00	\$ 1,200,000	\$ (696,500)	\$ 503,500
Expenditures:					
Airline Guarantees - Winter		\$ 311,889.00	\$ 781,000	\$ (469,111)	\$ 311,889
Professional Services -Airplanners & RRC		\$ 98,718.65	\$ 102,000	\$ (2,700)	\$ 99,300
Payment to Airport for Airline Mechanic Subsidy		\$ 42,000.00	\$ 36,000	\$ 6,000	\$ 42,000
Airline Guarantees - Summer		\$ -	\$ 700,000	\$ (700,000)	\$ -
Total Expenditures		\$ 452,607.65	\$ 1,619,000	\$ (1,165,811)	\$ 453,189
Ending Fund Balance		\$ 2,200,746	\$ 1,729,977	\$ 470,188	\$ 2,200,165
Report shows posted revenues through October and expenditures through November. Report prepared by Scott Truex with information from the County Finance department on December 30, 2023.					
 GVRTA Senior Transportation Fund Financial Report - November, 2023		YTD Actual	2023 Adopted Budget	Revisions	2023 Projected
Beginning Fund Balance		\$ 371,262	\$ 367,010	\$ 4,252	\$ 371,262
Revenues:					
Sales Tax Revenues		\$ 420,000.00	\$ 420,000	\$ -	\$ 420,000
Total Revenues		\$ 420,000.00	\$ 420,000	\$ -	\$ 420,000
Expenditures:					
Capital Expenses		\$ -	\$ 120,000	\$ (120,000)	\$ -
Contracted Services		\$ 318,527.19	\$ 355,000	\$ (1,127)	\$ 353,873
Total Expenditures		\$ 318,527.19	\$ 475,000	\$ (121,127)	\$ 353,873
Ending Fund Balance		\$ 472,735	\$ 312,010	\$ 125,379	\$ 437,389
Report shows posted revenues through October and expenditures through November. Report prepared by Scott Truex with information from the County Finance department on December 30, 2023.					

Summary of all Funds

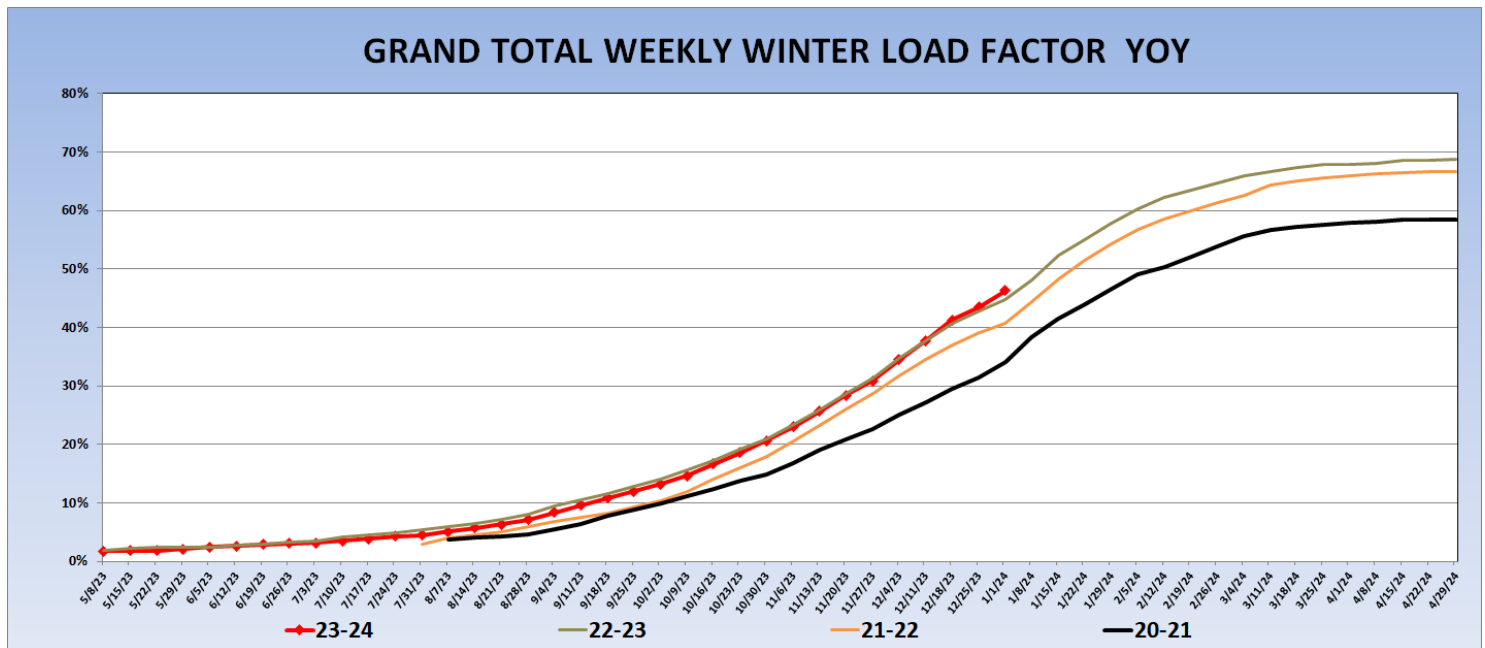
GVRTA Total Revenues and Expenditures  Financial Report - November, 2023		YTD Actual	2023 Adopted Budget	Revisions	2023 Projected	
Beginning Fund Balance		\$ 6,802,423	\$ 6,606,096	\$ 196,327	\$ 6,802,423	
Revenues:		\$ 7,546,703	\$ 7,828,418	\$ 635,337	\$ 8,463,755	
Expenditures:		\$ 9,008,876	\$ 11,461,960	\$ (1,751,943)	\$ 9,710,017	
Ending Fund Balance		\$ 5,340,250	\$ 2,972,554	\$ 2,583,607	\$ 5,556,161	
Report shows posted revenues through October and expenditures through November. Report prepared by Scott Truex with information from the County Finance department on December 30, 2023.						
GVRTA Summary of all Funds  Financial Report - November, 2023		2023 Actual Beginning Balance	YTD Current Balances	2023 Adopted Budget Ending Balance	Revisions	2023 Projected Ending Balance
Fund Balances						
Unrestricted General Fund Balance		\$ 1,541,924	\$ 1,170,941	\$ 924,142	\$ 786,924	\$ 1,711,066
Capital Reserve Fund Balance		\$ 2,739,383	\$ 1,495,827	\$ 6,425	\$ 1,201,116	\$ 1,207,541
Air Command Fund Balance		\$ 2,149,854	\$ 2,200,746	\$ 1,729,977	\$ 470,188	\$ 2,200,165
Senior Transportation Fund Balance		\$ 371,262	\$ 472,735	\$ 312,010	\$ 125,379	\$ 437,389
Total Fund Balance		\$ 6,802,423	\$ 5,340,250	\$ 2,972,554	\$ 2,583,607	\$ 5,556,161
Report shows posted revenues through October and expenditures through November. Report prepared by Scott Truex with information from the County Finance department on December 30, 2023.						

Air Program Reports – Winter, 2023-24 as of 1/1/24

All Flights – Total Seats Sold vs. previous three years



All Flights – Total Load Factor vs. previous three years



Bus program reports – December, 2023

Ridership on the GVRTA Gunnison - Crested Butte Commuter Bus Route 2023									2022			Year over Year	
Month	Total Passengers	Bus Trips	Service Hours	Service Miles	Days	Riders Per Trip	Riders Per Day	Riders	Riders Per Trip	Riders Per Day	Total Riders Change	Percent Riders Change	
January	40,983	2,123	2,443	70,910	31	19.3	1,322.0	26,533	12.3	855.9	14,450	54.5%	
February	38,202	1,951	2,198	65,189	28	19.6	1,364.4	27,282	14.0	974.4	10,920	40.0%	
March	41,003	2,140	2,451	71,604	31	19.2	1,322.7	31,026	14.4	1,000.8	9,977	32.2%	
April	16,010	1,702	1,926	57,296	30	9.4	533.7	11,469	9.4	382.3	4,541	39.6%	
May	15,315	1,730	1,968	57,934	31	8.9	494.0	11,549	9.8	372.5	3,766	32.6%	
June	21,130	1,674	1,906	55,188	30	12.6	704.3	16,952	14.9	565.1	4,178	24.6%	
July	26,599	1,730	1,961	57,652	31	15.4	858.0	20,315	17.4	655.3	6,284	30.9%	
August	24,036	1,726	1,991	57,653	31	13.9	775.4	18,527	15.7	597.6	5,509	29.7%	
September	20,901	1,659	1,878	55,558	30	12.6	696.7	17,473	15.4	582.4	3,428	19.6%	
October	18,086	1,735	1,997	58,293	31	10.4	583.4	14,393	12.2	464.3	3,693	25.7%	
November	21,229	1,900	2,159	63,637	30	11.2	707.6	15,761	11.3	525.4	5,468	34.7%	
December	44,198	2,513	3,009	83,524	31	17.6	1,425.7	38,665	17.9	1,247.3	5,533	14.3%	
Total	327,692	22,583	25,887	754,438	365	14.5	897.8	249,945	13.9	684.8	77,747	31.1%	

Passengers by Stop – Winter 2023-24

2023-2024 Winter RTA Bus Boardings by Bus Stop																	Northbound			Total North-bound Passengers	
Month	# of days	Gunnison Rec Center	Gunnison County Library	Gunnison Comm. Schools	11th & Virginia	Safeway Spruce & Hwy50	Teller & Hwy50	WCU Colorado & Ohio	Denver & Hwy135	Spencer & Hwy135	Tall Texan	Ohio Creek	Almont	ON CB South	OFF CB South	Riverland	Brush Creek	Riverbend	CB 4-Way		
November	9	361	73	320	423	394	487	329	337	516	121	144	134	469	128	26	26	40	180	4,380	
December	31	1,614	586	1,491	2,182	2,213	3,523	1,581	1,713	2,565	551	897	889	2,604	502	101	134	279	1,317	24,240	
January																					-
February																					-
March																					-
April																					-
Total	40	1,975	659	1,811	2,605	2,607	4,010	1,910	2,050	3,081	672	1,041	1,023	3,073	630	127	160	319	1,497	28,620	
Avg / Day		49.4	16.5	45.3	65.1	65.2	100.3	47.8	51.3	77.0	16.8	26.0	25.6	76.8	15.8	3.2	4.0	8.0	37.4	715.5	

2023-2024 Winter RTA Bus Boardings by Bus Stop														Southbound		Total South-bound Passengers
Month	# of days	Mt CB Transit Center	CB 4-Way	Riverbend	Brush Creek	Riverland	ON CB South	OFF CB South	Almont	Ohio Creek	Tall Texan	Gunnison Rec Center				
November	9	1,923	1,165	12	33	37	108	429	74	21	103	51	3,527			
December	31	10,742	6,854	94	111	209	601	2,428	429	111	376	431	19,958			
January													-			
February													-			
March													-			
April													-			
Total	40	#####	8,019	106	144	246	709	2,857	503	132	479	482	23,485			
Avg / Day		316.6	200.5	2.7	3.6	6.2	17.7	71.4	12.6	3.3	12.0	12.1	587.1			

Passenger Boardings by Time – Winter 2023-24

Northbound

Gunnison Valley RTA Passengers by Time - Winter 2023-4								Average Riders per Bus - Winter 2023-24								
Departing	Northbound								Northbound							
Rec. Center	Nov	Dec	Jan	Feb	March	April	Total		Nov	Dec	Jan	Feb	March	April	Total	
5:21 AM	56	382					438	5:21 AM	6.2	12.3					11.0	
5:51 AM	80	686					766	5:51 AM	8.9	22.1					19.2	
6:21 AM	89	591					680	6:21 AM	9.9	19.1					17.0	
6:36 AM	118	631					749	6:36 AM	13.1	20.4					18.7	
6:51 AM	175	860					1,035	6:51 AM	19.4	27.7					25.9	
7:06 AM	167	1149					1,316	7:06 AM	18.6	37.1					32.9	
7:26 AM	229	1404					1,633	7:26 AM	25.4	45.3					40.8	
7:56 AM	212	1384					1,596	7:56 AM	23.6	44.6					39.9	
8:26 AM	141	884					1,025	8:26 AM	15.7	28.5					25.6	
8:41 AM	172	630					802	8:41 AM	19.1	20.3					20.1	
8:56 AM	136	688					824	8:56 AM	15.1	22.2					20.6	
9:11 AM	139	734					873	9:11 AM	15.4	23.7					21.8	
9:31 AM	180	813					993	9:31 AM	20.0	26.2					24.8	
10:01 AM	185	939					1,124	10:01 AM	20.6	30.3					28.1	
10:31 AM	155	950					1,105	10:31 AM	17.2	30.6					27.6	
11:01 AM	179	967					1,146	11:01 AM	19.9	31.2					28.7	
11:36 AM	186	805					991	11:36 AM	20.7	26.0					24.8	
12:06 PM	156	701					857	12:06 PM	17.3	22.6					21.4	
12:36 PM	108	670					778	12:36 PM	12.0	21.6					19.5	
12:51 PM	111	381					492	12:51 PM	12.3	12.3					12.3	
1:21 PM	75	438					513	1:21 PM	8.3	14.1					12.8	
1:41 PM	68	388					456	1:41 PM	7.6	12.5					11.4	
2:11 PM	104	500					604	2:11 PM	11.6	16.1					15.1	
2:26 PM	96	409					505	2:26 PM	10.7	13.2					12.6	
2:56 PM	108	589					697	2:56 PM	12.0	19.0					17.4	
3:11 PM	63	326					389	3:11 PM	7.0	10.5					9.7	
3:26 PM	66	443					509	3:26 PM	7.3	14.3					12.7	
3:46 PM	97	582					679	3:46 PM	10.8	18.8					17.0	
4:16 PM	105	506					611	4:16 PM	11.7	16.3					15.3	
4:31 PM	66	410					476	4:31 PM	7.3	13.2					11.9	
5:01 PM	90	462					552	5:01 PM	10.0	14.9					13.8	
5:31 PM	74	416					490	5:31 PM	8.2	13.4					12.3	
6:01 PM	95	403					498	6:01 PM	10.6	13.0					12.5	
6:36 PM	49	296					345	6:36 PM	5.4	9.5					8.6	
7:06 PM	63	461					524	7:06 PM	7.0	14.9					13.1	
7:36 PM	50	333					383	7:36 PM	5.6	10.7					9.6	
8:06 PM	43	264					307	8:06 PM	4.8	8.5					7.7	
8:41 PM	19	254					273	8:41 PM	2.1	8.2					6.8	
9:11 PM	38	224					262	9:11 PM	4.2	7.2					6.6	
9:41 PM	17	99					116	9:41 PM	1.9	3.2					2.9	
10:11 PM	20	188					208	10:11 PM	2.2	6.1					5.2	
Total	4,380	24,240	0	0	0	0	28,620	Total	11.9	19.1					17.5	

Passenger Boardings by Time – Winter 2023-24

Southbound

Gunnison Valley RTA Passengers by Time - Winter 2023-4							
Departing Mt. CB	Southbound						Total
	Nov	Dec	Jan	Feb	March	April	
6:40 AM	31	178					209
7:10 AM	38	230					268
7:40 AM	35	151					186
7:55 AM	15	97					112
8:10 AM	27	57					84
8:25 AM	24	122					146
8:45 AM	29	141					170
9:15 AM	17	144					161
9:45 AM	28	125					153
10:00 AM	30	132					162
10:15 AM	30	108					138
10:30 AM	34	154					188
10:50 AM	37	190					227
11:20 AM	82	362					444
11:50 AM	80	447					527
12:20 PM	102	388					490
12:55 PM	99	510					609
1:25 PM	128	598					726
1:55 PM	87	672					759
2:10 PM	107	406					513
2:40 PM	141	731					872
3:00 PM	118	758					876
3:30 PM	213	998					1,211
3:45 PM	163	914					1,077
4:15 PM	330	1555					1,885
4:30 PM	183	1059					1,242
4:45 PM	157	915					1,072
5:05 PM	241	1275					1,516
5:35 PM	189	1021					1,210
5:50 PM	94	679					773
6:20 PM	104	739					843
6:50 PM	51	389					440
7:20 PM	51	409					460
7:55 PM	52	338					390
8:25 PM	91	503					594
8:55 PM	49	362					411
9:25 PM	76	498					574
10:00 PM	58	455					513
10:30 PM	42	446					488
11:00 PM	31	314					345
11:30 PM	33	388					421
Total	3,527	19,958	0	0	0	0	23,485
Overall Total	7,907	44,198	-	-	-	-	52,105

Average Riders per Bus - Winter 2023-24							
	Southbound						Total
	Nov	Dec	Jan	Feb	March	April	
6:40 AM	3.4	5.7					5.2
7:10 AM	4.2	7.4					6.7
7:40 AM	3.9	4.9					4.7
7:55 AM	1.7	3.1					2.8
8:10 AM	3.0	1.8					2.1
8:25 AM	2.7	3.9					3.7
8:45 AM	3.2	4.5					4.3
9:15 AM	1.9	4.6					4.0
9:45 AM	3.1	4.0					3.8
10:00 AM	3.3	4.3					4.1
10:15 AM	3.3	3.5					3.5
10:30 AM	3.8	5.0					4.7
10:50 AM	4.1	6.1					5.7
11:20 AM	9.1	11.7					11.1
11:50 AM	8.9	14.4					13.2
12:20 PM	11.3	12.5					12.3
12:55 PM	11.0	16.5					15.2
1:25 PM	14.2	19.3					18.2
1:55 PM	9.7	21.7					19.0
2:10 PM	11.9	13.1					12.8
2:40 PM	15.7	23.6					21.8
3:00 PM	13.1	24.5					21.9
3:30 PM	23.7	32.2					30.3
3:45 PM	18.1	29.5					26.9
4:15 PM	36.7	50.2					47.1
4:30 PM	20.3	34.2					31.1
4:45 PM	17.4	29.5					26.8
5:05 PM	26.8	41.1					37.9
5:35 PM	21.0	32.9					30.3
5:50 PM	10.4	21.9					19.3
6:20 PM	11.6	23.8					21.1
6:50 PM	5.7	12.5					11.0
7:20 PM	5.7	13.2					11.5
7:55 PM	5.8	10.9					9.8
8:25 PM	10.1	16.2					14.9
8:55 PM	5.4	11.7					10.3
9:25 PM	8.4	16.1					14.4
10:00 PM	6.4	14.7					12.8
10:30 PM	4.7	14.4					12.2
11:00 PM	3.4	10.1					8.6
11:30 PM	3.7	12.5					10.5
Total	9.6	15.7					14.3
Overall Total	10.7	17.4					15.9

Winter 2023-24 GVRTA On-Time Performance

Southbound - From Crested Butte 4-Way								
	# of Days	Planned # of Trips	Actual # of Trips	Percentage of Actual Trips				
				Zero to 5 minutes late	Zero to 10 minutes late	Zero to 15 minutes late	More than 15 minutes	Not Tracked
November	9	369	364	96.4%	97.8%	98.6%	0.0%	1.4%
December	31	1,271	1,256	94.6%	98.0%	98.3%	1.1%	0.6%
January								
February								
March								
April								
Total	40	1,640	1,620	95.0%	98.0%	98.4%	0.9%	0.7%

Northbound - From Spencer and Hwy 135								
	# of Days	Planned # of Trips	Actual # of Trips	Percentage of Actual Trips				
				Zero to 5 minutes late	Zero to 10 minutes late	Zero to 15 minutes late	More than 15 minutes	Not Tracked
November	9	369	364	97.3%	99.5%	99.5%	0.0%	0.5%
December	31	1,271	1,257	92.6%	97.8%	99.0%	0.3%	0.7%
January								
February								
March								
April								
Total	40	1,640	1,621	93.6%	98.1%	99.1%	0.2%	0.7%

Average:				94.3%	98.1%	98.7%	0.6%	0.7%
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Late/Missed Runs & Incidents –December, 2023

December 1-31, 2023			
Date	Late run	Missed Runs	Reason/Incident
12/2	N/A	N/A	MISSED CBS ON 7:26 AM NB-FULL BUS//MISSED MT CB ON 8:45 AM SB
12/3	4:16 PM NB	N/A	MISSED CBS ON 7:56 AM NB-FULL BUS//4:16 PM NB LATE-MALFUNCTION ON ADA LIFT ON PRETRIP?? 10 MINS LATE//ADA ON 5:50 PM SB
12/4	N/A	10:15 AM SB	MISSED 10:15 AM SB-BROKE DOWN//5:50 PM SB-BROKE DOWN CBS
12/9	6:51 AM NB	N/A	ABOUT 10 MINS LATE ON 6:51 AM NB-TRAFFIC 35 MPH ON HWY 135
12/14	N/A	10:50 AM SB	9:31 AM NB BROKE DOWN CBS-DRVR ON 10:01 NB PU PAX//ADA ON 1:25 PM SB PLUS DOG
12/17	N/A	5:51 AM NB & 7:10 AM SB	DRVR MISREAD SCHEDULE
12/19	N/A	N/A	DRUNKEN FIST FIGHTS ON 11:30 PM SB
12/21	7:06 PM NB	N/A	@15 MINS LATE-HAD TO SWITCH BUSES TWO TIMES
12/21	5:51 AM NB/7:56 AM NB/10:31 AM NB	N/A	SNOWPLOWS AND BANDAID/FIRST AID ALL THREE RTS @ 10 MINS LATE
12/23	5:01 PM NB/7:36 PM NB/9:41 PM NB	N/A	INCLIMATE WEATHER-ALL THREE RTS @ 10 MINS LATE
12/24	N/A	4:16 PM NB & 5:35 PM SB	NO AVAILABLE DRIVERS
12/24	N/A	7:36 PM NB & 8:55 PM SB	NO AVAILABLE DRIVERS
12/24	N/A	8:41 PM NB & 10:00 PM SB	NO AVAILABLE DRIVERS
12/24	N/A	9:31 PM NB & 11:00 PM SB	NO AVAILABLE DRIVERS
12/25	N/A	6:36 AM NB & 7:55 AM SB	NO AVAILABLE DRIVERS
12/25	N/A	8:41 AM NB & 10:00 AM SB	NO AVAILABLE DRIVERS
12/25	N/A	12:51 PM NB & 2:10 PM SB	NO AVAILABLE DRIVERS
12/25	N/A	2:56 PM & 4:15 PM SB	NO AVAILABLE DRIVERS
12/27	N/A	6:36 PM NB & 7:55 PM SB	NO AVAILABLE DRIVERS
12/27	N/A	8:41 PM & 10:00 PM	NO AVAILABLE DRIVERS
12/28	N/A	6:36 PM NB & 7:55 PM SB	NO AVAILABLE DRIVERS
12/28	N/A	8:41 PM NB & 10:00 PM SB	NO AVAILABLE DRIVERS
12/31	N/A	11:00 PM SB	BUS BROKE DOWN MISSED RUN

GVRTA 2023 Emissions Analysis – Through November

GVRTA GHG Emissions Analysis														
GHG Emissions Produced and Reduced by the GVRTA					Kg of CO2 Emissions Created by GVRTA	CO2 Kg Emissions Created if all trips in Single Occupancy Vehicles (SOV)	GVRTA Total Kg of CO2 Emissions Reduction vs. SOV	Kg CO2 Red. per Pass.	Kg of NOx Emissions Created by GVRTA	NOx Kg Emissions Created if all trips in Single Occupancy Vehicles (SOV)	GVRTA Total Kg of NOx Emissions Reduction vs. SOV	Kg NOx Red. per Pass.	GVRTA Total Kg of Methane Emissions Reduction	Kg Methane Reduct. per Pass.
2023	Passengers Carried	1-Way Bus Trips	RNG Used (GGE)	Diesel Used (gallons)		CO2 Kg Emissions Created if all trips in Single Occupancy Vehicles (SOV)	GVRTA Total Kg of CO2 Emissions Reduction vs. SOV	Kg CO2 Red. per Pass.		NOx Kg Emissions Created if all trips in Single Occupancy Vehicles (SOV)	GVRTA Total Kg of NOx Emissions Reduction vs. SOV	Kg NOx Red. per Pass.	GVRTA Total Kg of Methane Emissions Reduction	Kg Methane Reduct. per Pass.
January	40,983	2,123	11,923	2,996	109,493	529,769	420,276	10.255	146	7,988	7,842	0.191	23,694	0.578
February	38,202	1,951	11,018	3,389	107,500	493,820	386,320	10.113	163	7,446	7,283	0.191	21,896	0.573
March	41,003	2,140	13,495	2,103	110,812	530,027	419,216	10.224	108	7,991	7,884	0.192	26,816	0.654
April	16,010	1,702	8,636	2,720	84,901	206,954	122,053	7.624	130	3,120	2,990	0.187	17,162	1.072
May	15,315	1,730	9,081	2,948	90,172	197,970	107,798	7.039	141	2,985	2,844	0.186	18,045	1.178
June	21,130	1,674	10,666	1,788	88,863	273,138	184,275	8.721	91	4,118	4,027	0.191	21,194	1.003
July	26,599	1,730	12,006	1,617	95,999	343,833	247,834	9.317	85	5,184	5,100	0.192	23,858	0.897
August	24,036	1,726	10,891	1,679	89,247	310,702	221,456	9.213	86	4,685	4,598	0.191	21,642	0.900
September	20,901	1,659	10,056	2,017	87,158	270,178	183,019	8.756	100	4,074	3,973	0.190	19,984	0.956
October	18,086	1,735	11,182	1,639	90,768	233,790	143,021	7.908	85	3,525	3,440	0.190	22,221	1.229
November	21,229	1,900	13,182	1,222	99,772	274,418	174,645	8.227	68	4,138	4,069	0.192	26,195	1.234
December														
Total	283,494	20,070	122,135	24,120	1,054,685	3,664,598	2,609,913	9.206	1,202	55,253	54,051	0.191	242,707	0.856

Automobile emissions vs. GVRTA bus emissions:

4.07 automobile trips create the same amount of CO2 as the average GVRTA bus trip.
 One car trip creates the same amount of NOx as 3.26 average GVRTA bus trips.
 The RTA averaged 14.5 passengers per bus in this time period.



Notes for Calculations:

Each one way trip by bus creates approximately 52.550 Kg of CO2 emissions and 0.0599 Kg of NOx emissions.
 Each one-way trip by automobile creates approximately 12.927 Kg of CO2 emissions and 0.1950 Kg of NOx emissions.

Notes & Assumptions:

RNG = Renewable or Recaptured Compressed Natural Gas (CNG)
 GGE = Gasoline Gallon Equivalents (One GGE = 1.25 Therms of CNG)
 One GGE of RNG used creates approximately 6.625 Kg of CO2 emissions and 0.001035 Kg of NOx emissions.
 One Gallon of Diesel fuel used creates approximately 10.18 Kg of CO2 emissions and 0.0446 Kg of NOx emissions.
 A gasoline powered automobile traveling 32 miles creates approximately 12.927 Kg of CO2 and 0.195 Kg of NOx per trip (assuming average of 22 MPG.)
 The GVRTA purchases RNG credits which allows us to use methane from various sources such as landfills, wastewater treatment, food and animal waste as well as methane that otherwise would have been vented into the atmosphere.
 According to the UN, over a 20-year period, Methane released into the atmosphere without being used is 80 times more potent in terms of causing warming than carbon dioxide.
 Each GGE of CNG contains 1.9872 Kg of methane.
 By purchasing renewable methane credits, the GVRTA prevents the gas from being released into the atmosphere thereby reducing methane emissions.

2023 Miles per Bus:

Miles / Bus 2023	5311 2017-D	Local 2017-D	DOLA 2017-C	5339 2018-C	SB-228 2019-C	5339 2019-C	5339/VW 2020-C	FASTER 2021-C	5339 2023-C	5339 2023-C	AEX Buses	Total Bus Miles (odom.)	Total Revenue Miles
Bus #	#504	#505	#506	#503	#502	#501	#500	#507	#508	#509			
January	5,787	11,036	7,617	8,443	8,345	8,449	6,113	9,817	-	-	4,874	70,481	70,910
February	9,478	11,125	6,475	16,604	5,546	1,375	5,862	8,605	-	-	2,076	67,146	65,189
March	9,986	4,409	9,704	9,041	9,678	9,670	7,726	9,450	-	-	1,684	71,348	71,604
April	9,433	8,869	6,018	5,627	6,053	5,316	7,640	6,043	-	-	2,016	57,015	57,296
May	7,188	10,176	7,353	6,521	7,786	4,181	7,605	5,658	-	-	2,368	58,836	57,934
June	2,143	9,196	6,084	6,626	6,198	5,435	6,088	2,453	6,135	4,991	1,774	57,123	55,188
July	5,621	8,281	3,820	5,469	3,290	7,767	8,443	5,492	7,904	7,021	462	63,570	57,652
August	2,475	2,983	5,369	3,229	5,163	4,900	7,913	2,880	8,239	7,378	2,572	53,101	57,653
September	8,264	5,402	2,438	3,793	6,333	6,288	6,051	6,001	6,099	5,102	1,370	57,141	55,558
October	2,028	7,127	747	4,961	6,513	6,077	5,756	7,218	7,546	7,730	3,407	59,110	58,293
November	0	7,890	5,233	6,060	7,327	8,476	7,349	7,015	5,689	7,784	1,856	64,679	63,637
December	7,735	8,781	3,077	8,806	9,156	8,190	8,733	8,658	8,622	9,920	7,167	88,845	83,524
Total	70,138	95,275	63,935	85,180	81,388	76,124	85,279	79,290	50,234	49,926	31,626	768,395	754,438

2023 Repairs per Bus:

Repairs / Bus 2023	5311 2017-D	Local 2017-D	DOLA 2017-C	5339 2018-C	SB-228 2019-C	5339 2019-C	5339/VW 2020-C	FASTER 2021-C	5339 2023-C	5339 2023-C	Inventory & Fleet	Total
Bus #	#504	#505	#506	#503	#502	#501	#500	#507	#508	#509		
January	\$ 6,558	\$ 430	\$ 17,452	\$ 3,370	\$ 692	\$ 1,328	\$ 143	\$ 929			\$ 29,548	\$ 60,450
February	\$ 1,026	\$ 1,259	\$ 2,441	\$ 1,016	\$ 595	\$ 1,148	\$ 369	\$ 1,060			\$ 21,589	\$ 30,503
March	\$ 918	\$ 1,192	\$ 4,708	\$ -	\$ 4,780	\$ 60	\$ 15,518	\$ 380			\$ 18,548	\$ 46,104
April	\$ 1,153	\$ 1,116	\$ 2,780	\$ 764	\$ 1,294	\$ 1,115	\$ 359	\$ 631			\$ 30,307	\$ 39,519
May	\$ 2,775	\$ 1,120	\$ 1,378	\$ 2,470	\$ 997	\$ 3,191	\$ 4,213	\$ 1,841			\$ 29,975	\$ 47,960
June	\$ 1,313	\$ 1,804	\$ 947	\$ 487	\$ 631	\$ 7,812	\$ 825	\$ 43			\$ 13,519	\$ 27,381
July	\$ 2,364	\$ 108	\$ 930	\$ 2,552	\$ 2,573	\$ 631	\$ 774				\$ 7,444	\$ 17,376
August	\$ 4,134	\$ 346	\$ 2,825	\$ 931	\$ 12,050	\$ 3,571	\$ (12,915)	\$ 30	\$ -	\$ 631	\$ 28,197	\$ 39,800
September	\$ 632	\$ 3,076	\$ 2,123	\$ 1,610	\$ 3,112	\$ 2,984	\$ 1,608	\$ 108	\$ 430	\$ -	\$ 26,683	\$ 42,366
October	\$ 3,675	\$ 1,414	\$ 2,649	\$ 3,223	\$ -	\$ 1,347	\$ 367	\$ 907	\$ 631	\$ 1,623	\$ 20,114	\$ 35,950
November	\$ -	\$ 671	\$ 857	\$ 2,109	\$ 1,049	\$ 746	\$ 287	\$ 1,218	\$ 1,705	\$ 265	\$ 24,946	\$ 33,853
December	\$ 2,789	\$ 794	\$ 3,957	\$ 688	\$ 1,496	\$ 1,427	\$ 924	\$ 301	\$ 959	\$ 859	\$ 15,455	\$ 29,649
Total	\$ 27,337	\$ 13,330	\$ 43,047	\$ 19,220	\$ 29,269	\$ 25,360	\$ 12,472	\$ 7,448	\$ 3,725	\$ 3,378	\$ 266,325	\$ 450,911

Senior Transportation Report

Ridership on the RTA Funded Senior Services - 2023

Month	Gunnison Riders	CB Riders	Total Riders	Gunnison Miles	CB Miles	Total Miles	Gunnison Invoices	CB Invoices	Total Invoices
January	937	240	1,177	3,424	3,989	7,413	\$ 18,197	\$ 7,801	\$ 25,998
February	948	253	1,201	3,465	2,854	6,319	\$ 20,970	\$ 7,594	\$ 28,564
March	1,034	155	1,189	3,241	2,953	6,194	\$ 22,494	\$ 5,838	\$ 28,332
April	1,090	337	1,427	3,547	4,167	7,714	\$ 23,384	\$ 7,111	\$ 30,495
May	927	270	1,197	3,137	3,635	6,772	\$ 24,928	\$ 8,097	\$ 33,025
June	819	270	1,089	3,356	3,799	7,155	\$ 24,213	\$ 7,279	\$ 31,492
July	843	275	1,118	3,474	3,608	7,082	\$ 17,531	\$ 9,054	\$ 26,585
August	866	418	1,284	3,024	4,344	7,368	\$ 20,983	\$ 8,077	\$ 29,060
September	850	330	1,180	3,405	4,557	7,962	\$ 21,637	\$ 8,137	\$ 29,774
October	977	261	1,238	3,679	3,966	7,645	\$ 23,999	\$ 8,160	\$ 32,159
November	982	212	1,194	3,070	2,670	5,740	\$ 23,041	\$ 6,404	\$ 29,445
December	1,027	177	1,204	3,399	2,711	6,110	\$ 23,658	\$ 5,283	\$ 28,941
Total	11,300	3,198	14,498	40,221	43,253	83,474	\$ 265,035	\$ 88,835	\$ 353,870



Election of Officers:

The staff requests a motion to appoint officers for 2024.

Current officers:

- Chair: Janet Farmer
- Vice Chair: Vacant (was Jim Miles)
- Secretary: Liz Smith
- Treasurer: Jason MacMillan

The officers are elected by the Board of Directors each January for one-year terms.

It's OK to not be OK.

better. together.

FREE counseling through **CB State of Mind**



Scan for more info



December 21, 2023

Scott Truex, Executive Director
Gunnison Valley Regional Transportation Authority
PO BOX 1911
Crested Butte, CO 81224

Re: Consultant Agreement for GVRTA Commuter Bus Strategic Operating and Capital Plan

Dear Scott:

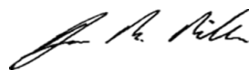
Fehr & Peers is pleased to present you with its proposed consultant agreement for the GVRTA Commuter Bus Strategic Operating and Capital Plan, along with our scope, travel and project fee, and signed FTA Appendix. Please review and, if GVRTA is in agreement with all its terms and conditions, sign where indicated and return to us one copy of the signed consultant agreement.

Should you have any questions or concerns regarding the proposed consultant agreement, or should you need any additional information from us, please contact me at (720) 539-7239 or via email at m.kaminer@fehrandpeers.com before signing and returning the document.

Please forward all documents to Mikhail Kaminer at Fehr & Peers, 410 17th Street, Ste 1000, Denver, CO 80202.

Sincerely,

FEHR & PEERS



Jason Miller

Principal-in-Charge



Mikhail Kaminer

Project Manager

Attachments:

Proposed Consultant Agreement
Scope of Work
Project Timeline
Project Travel and Total Costs

CONSULTANT AGREEMENT

Client: Gunnison Valley Regional Transportation Authority (GVRTA), located at
PO BOX 1911, Crested Butte, CO 81224

Consultant: Fehr & Peers, a California corporation, 410 17th Street, Ste 1000, Denver, CO 80202

Project: GVRTA Commuter Bus Strategic Operating and Capital Plan

Effective date of this agreement: 01/12/2024

Attachments:

A	Additional Terms
B	Scope of Work
C	Project Timeline
D	Project Travel and Total Costs

Client and Consultant agree as follows:

1. Consultant's Services

- a. This is an agreement between Client and Consultant ("Agreement") for Consultant to provide professional services. Consultant agrees to provide the scope of services described in Attachment A, as well as all work incidental to or necessary for the performance of such services, all in accordance with the terms and conditions contained in this Agreement (the "Work").
- b. The Work shall be performed by persons qualified under applicable federal, state and local law to undertake the Work, in accordance with all applicable federal, state and local laws, exercising the same degree of care, skill, and diligence as is ordinarily possessed and exercised by members of their professions, currently practicing, under similar circumstances.

2. Term

The term of the Agreement shall commence on the date it is made as indicated above, and shall continue until December 31, 2024, or until the Work is completed by Consultant if earlier than December 31, 2024, or until this Agreement is terminated under Section 13 below.

3. Data To Be Furnished by Client

All information, data, documents, records and maps with respect to the Project which are available to Client and are reasonably necessary for the performance of the Work ("Client Materials"), shall be furnished to Consultant without charge by Client.

4. Independent Contractor, Not An Agent

- a. Consultant acknowledges that it is an independent contractor and that in performing the Work, it is not acting as Client's agent or representative. Consultant agrees that it will employ at its own expense, and will be solely responsible for, all personnel necessary to perform the Work, and that in no event shall such personnel be considered the employees of Client. Consultant assumes full and sole responsibility for the payment of all compensation for, and expenses incurred by, all of its personnel who are engaged in performing any part of the Work, and for all state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, as well as all other withholdings that may be applicable to the performance of the Work.
- b. Except as Client may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of Client in any capacity as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind Client to any obligation, or to make any decision or promise, or to enter into any contract, oral or written, on behalf of Client.

5. Compensation

- a. Client shall pay Consultant in accordance to the compensation schedule attached as Attachment B. Such compensation shall be deemed to include overhead and incidental expenses, for which no additional compensation shall be paid by Client.
- b. Consultant shall submit invoices to Client monthly, describing in reasonable and understandable detail the services rendered, fee charged, and expenses incurred by Consultant during the previous month.
- c. Each of Consultant's monthly invoices shall be paid within thirty days after its submission by Consultant.
- d. If payment on any of Consultant's invoices is not received within 60 days, Consultant may, at its sole discretion, and by written notice to Client, elect to stop work until all payments are received. Client agrees to pay all costs, including attorney's fees and court costs, incurred by Consultant to collect on past due invoices.

6. Time of Performance

- a. Consultant shall commence, perform, and complete the Work in accordance with the schedule for Consultant's performance described in Attachment C. If any of the project scope, required data, and/or comments to be provided by the Client is delayed, the due dates in this schedule will be extended accordingly.
- b. Consultant shall not be responsible for any delay due to factors not within Consultant's reasonable control whether or not such delay is foreseeable.

7. Ownership

- a. All of Consultant's electronic and hard-copy records, including all maps, files, reports, drawings, sketches, samples, photographs, film and videos, memoranda, notes, correspondence, emails, and

other documents and communications, draft or final, as well as all of their contents, including all inventions, data, information, ideas, improvements, discoveries, methodologies, models, formats, software, algorithms, software, processes, schematics, programs, procedures, designs, calculations, details, specifications, assumptions, and findings, conclusions, summaries, interpretations of regulations, investigations, and sources of information, and all related information, that are developed, discovered, collected, produced, or created by Consultant and its contractors, vendors, and consultants in the course of its performance of the Work are considered Consultant's Work Product.

- b. All parts of the Work Product are instruments of Consultant's service to be used solely within the Project, for the purposes intended by their development, discovery, collection, production, or creation by Consultant under this Agreement, and the Consultant shall be deemed the author and owner of the Work Product, and shall retain all rights, titles, and interests, in the Work Product, including any and all property rights, ownership rights, intellectual property rights, copyrights and moral rights, as well as all rights under all trademarks, service marks, domain names, and trade dress, that arise from the creation of the Work Product. Client shall be permitted to retain copies, including reproducible copies, of the Work Product for information and reference in connection with the Client's use on the Project. Client shall not use, or permit to be used, the Work Product on other projects, or for changes to this Project without the express written consent of the Consultant. Consultant shall not be liable or responsible for any use, reuse, or modification of, or derivation from, any of its Work Product made without Consultant's written consent other than for purposes intended by this Agreement. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication or violation of copyright.
- c. Consultant grants Client an irrevocable, non-exclusive, royalty-free, worldwide, right and license in perpetuity to publish, analyze, translate, reproduce, deliver, perform, derive from, display, transfer, and use the Work Product, but solely within the Project, for the purposes intended by its development, discovery, collection, production, or creation by Consultant under this Agreement.
- d. Consultant shall not have, and shall not claim, any right, title, or interest, in any Client Materials, other than a non-exclusive license to use such materials, but solely for the particular purpose for which such materials are provided to Consultant.

8. Confidentiality, Data Security

- a. Private Data is the privacy and sensitive information of individuals, or any confidential, sensitive, or personal data that alone or in conjunction with other information identifies any individual, including the individual's name, address, license plate information, mobile phone information, license plate information, and any information on the individual's uniquely identifying movements and activities.
- b. Notwithstanding any provision in this Agreement, Consultant shall not deliver to Client in any form or medium, nor shall it incorporate into any information, data, document, or work product to be delivered to Client, any Private Data that Consultant may collect or use in performing its services, or that may otherwise be in Consultant's possession or control, and none of such Private Data shall be a work for hire or belong to Client.

- c. Consultant agrees to maintain as confidential all information that Client labels in writing as confidential or privileged with a standard of care at least as rigorous as that exercised by Consultant in protecting and maintaining the security of its own proprietary or confidential information.
- d. Pursuant to a court order, Consultant may disclose any information that Consultant is obligated to keep confidential, or that Consultant is prohibited from disclosing under this Agreement. However, before seeking any such court order, or immediately upon receiving any court order requiring the disclosure of any such information, Consultant shall notify Client and reasonably cooperate with Client in the event Client seeks any legal protective order.

9. Consultant's Insurance

- a. Consultant shall procure and maintain for the term of this Agreement the following insurance coverage at the following limits specified for each.
 - i. Commercial General Liability Insurance \$ 2 million per occurrence/\$ 4 million aggregate
 - ii. Automobile Liability Insurance \$ 1 million per occurrence
 - iii. Workers' Compensation Insurance Per statutory requirements
 - iv. Employer's Liability Insurance \$ 1 million policy limit
 - v. Professional Liability Insurance \$ 1 million per claim/\$ 2 million aggregate
- b. Consultant shall carry excess liability coverage in the amount of \$5 million each occurrence / \$5 million aggregate to the Commercial General Liability, Automobile Liability, and Employers Liability policies only.
- c. Prior to commencing Work under this Agreement, Consultant shall provide Client with a Certificate of Insurance evidencing such coverage and limits, and specifying that the insurer shall give the Client an unqualified thirty day's advance written notice prior to any cancellation of the policy.

10. Non-discrimination in Employment

- a. Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, disability, age, national origin or low income status. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, marital status, disability, age, national origin or low income status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Consultant further agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- b. Consultant ensures non-discrimination in all programs and activities and shall comply with the Additional Terms made a part of this Agreement in Attachment D.

11. Notices

Any notice or demand to be given under this Agreement shall be in writing and be deemed given when personally delivered or sent by mail, and addressed to the parties as set forth above or to such other address as either party shall have previously designated by such a notice. Any notice so delivered personally shall be deemed to be received on the date of delivery, and any notice so mailed shall be deemed to be received five days after the date on which it was mailed.

12. Waivers

Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement. Any provision of this Agreement determined to be unenforceable shall be severed from the Agreement, and the remainder of the Agreement shall be given full force and effect.

13. Termination

Client and Consultant may terminate this Agreement for convenience at any time upon seven days' written notice to the other. Client shall pay Consultant in accordance with the provisions of this Agreement for the part of the Work performed up to the day notice of termination is given.

14. Modification

No waiver, alteration, modification of this Agreement shall be valid unless made in writing and executed by both parties.

15. Interpretation

The provisions of this Agreement shall be interpreted to give effect to their fair meaning and shall be construed as though prepared by both parties.

16. Governing Law

This Agreement shall be governed by the law of the State in which the Project is located, excluding its conflicts of laws provisions.

17. Multiple Counterparts; Electronic Copies; Electronic Signature

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original. Upon execution of such counterparts, all counterparts together shall constitute the entire Agreement. Electronic transmission (e.g., by facsimile or email) of an executed counterpart of this Agreement shall be as effective as delivery of an original executed counterpart. In addition, pursuant to the Electronic Signatures in Global and National Commerce Act and the Uniform Electronic Transaction Act, both parties agree to accept an electronic signature as a valid replacement of an ink and paper signature for all business transactions related to this Agreement.

18. Successors and Assigns

This Agreement shall be binding upon Client and Consultant, their successors and assigns. Neither party shall assign, subcontract, transfer, or otherwise dispose of any interest in this Agreement without the prior written approval of the other, which shall not be unreasonably withheld.

19. Third-party Beneficiaries

This Agreement confers or creates no rights or benefits in anyone other than Client and Consultant, and it has no third-party beneficiaries.

20. Attorneys' Fees

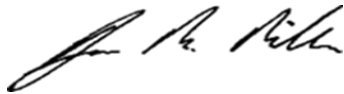
If any party hereto shall bring any suit or action against another for relief, declaratory or otherwise, arising out of this Agreement, the prevailing party shall have and recover against the other party, in addition to all court costs and disbursements, such sum as the court may adjudge to be reasonable attorney's fees and expert witness fees.

21. Entire Agreement

This Agreement sets forth the entire understanding between the parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, letters of understanding or other promises, whether oral or in writing.

"Consultant"
FEHR & PEERS
A California Corporation

Dated: 12/21/2023



By: _____
Jason Miller
Principal-in-Charge

"Client"
GVRTA
A political subdivision of the State of Colorado
(Type of Business)

Dated: 1/12/2024

By: Janet R. Farmer
Printed

By: _____
Signed
Title: Board Chair

ADDITIONAL TERMS



(1) **Compliance with Regulations:** The Consultant shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

(4) **Information and Reports:** The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the DOT to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information the Consultant shall so certify to the DOT as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the DOT shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to:

(a.) withholding of payments to the contractor under the contract until the contractor complies, and/or

(b.) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Consultant shall take such action with respect to any subcontract. or procurement as the DOT may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the DOT to enter into such litigation to protect the interests of the DOT, and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

Pertinent Nondiscrimination Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub- recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, And resulting agency guidance, national origin discrimination includes discrimination because of Limited English Proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

ILLEGAL ALIEN CERTIFICATION.

The Following Certifications are made by Contractor pursuant to C.R.S. 8-17.5-101, et seq.:

- (a) Contractor shall not knowingly employ or contract with an illegal alien to perform work under this Contract or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the Contract;
- (b) Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Contract through participation in either the e-verify program or the department program;
- (c) Contractor certifies that it will use either the e-verify program or the department program procedures to undertake pre-employment screening of job applicants while this Contract is being performed;
- (d) If Contractor obtains actual knowledge that a subcontractor performing work under this Contract knowingly employs or contracts with an illegal alien, Contractor shall be required to: (1) notify the subcontractor and the GVRTA within three days that Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and (2) terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to subsection (1), the subcontractor does not stop employing or contracting with the illegal alien; except that Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien;
- (e) Contractor shall comply with any reasonable request by the department made in the course of an investigation that the department is undertaking pursuant to the authority established in Section 8-17.5-102(5).
- (f) If Contractor violates a provision of this Agreement regarding requirements under Section 8-17.5-102(2), C.R.S., the GVRTA may terminate this Agreement for a breach of the Contract. If the Agreement is so terminated, Contractor shall be liable for actual and consequential damages to the GVRTA. In the event of termination under this provision, the GVRTA is required to notify the Secretary of State.

STATEMENT OF WORK



TASK 1 – DEMOGRAPHIC REVIEW

Kicking off the planning process will be a comprehensive demographic review to understand the demographic and travel patterns of the GVRTA community. This demographic review will report on the same data characteristics used for the previous strategic plan in order to consistently track changes over time. These characteristics will include population density, transit-dependent population characteristics, community economic characteristics, and travel pattern characteristics. In addition to the characteristics used in the previous plan, we will analyze other data sources to understand the community, such as health equity data and a geospatial transit access analysis. These data points will shape the travel markets and needs to be addressed by service expansion projects in Task 3. This review task will also include a review of relevant local and regional transportation plans, and review land use growth plans and trends to ensure that recent development and planned land use changes are incorporated into the final strategic plan.

Assumption about GVRTA's role:

- Provide not readily available data, local and regional plans, and knowledge on recent land use developments that will impact the plan.

Task 1 Work Product

- Technical report on the findings of the demographic review and how that information will influence the remainder of the study.

TASK 2 – PUBLIC OUTREACH (Passenger Surveys and Stakeholder Interviews)

Fehr & Peers devotes our own resources to fifteen discipline groups to innovate across the transportation field, including the Equity and Engagement Discipline Group that we believe differentiates us as a leader in community engagement. We know that successful outreach is intuitive, accessible, stimulating, useful, and fun. Although we have done extensive research and practice in the engagement field, we know that the key to our success in reaching people in the GVRTA service area will be flexibility.

Passenger Surveys

A key element to ensuring GVRTA reaches those who would be most affected by service changes is on-board passenger surveys. Like the demographic review, this survey will mimic the 2016-2017 survey to understand change over time. In addition, this survey will seek specific input on desired transit route and facility improvements. In doing so, the survey will help understand travel patterns, travel purposes, desired improvements, and associated demographic information. This will help shape the potential service expansion (Task 3) and route optimization (Task 4). Two on-board paper surveys will be administered by Fehr & Peers during the peak winter season and peak summer season. An online version of the survey (described below) will also be available to riders. Fehr & Peers staff will travel on approximately 40 buses during each season to gather survey data, roughly structured to have six hours per day at both ends of the commuter bus route for two days per staff member per season. The surveying schedule will be defined in detail during the process, but it will generally ensure coverage over weekdays and weekends at different hours of the day. Both our project manager, Mikhail, and lead planner, Kelsey, have Spanish-speaking abilities, and will be able to communicate with Spanish-speaking transit riders.

Online Survey

To complement the on-board survey, Fehr & Peers will also develop an online version of the survey. We will ensure that both the printed and online versions of the survey are provided in both English and Spanish. The online version of the survey can help GVRTA reach a larger audience, both of existing transit riders and people who do not currently ride transit. We will work with GVRTA staff to identify the best methods for

reaching the largest number of commuter bus riders, including the creation of a flyer and partnering with local community organizations (such as the Gunnison Country Times, Gunnison Community Center and Gunnison County Public Library) to increase engagement with the survey.

Stakeholder Interviews

Passenger surveys can be an effective way to reach a large portion of the population. In addition, having targeted conversations with identified stakeholders can provide greater detail into the nuances of transportation challenges, and it can ensure that diverse community perspectives are heard and considered. In partnership with GVRTA and other community partners, Fehr & Peers will focus on engaging with populations most impacted by the GVRTA commuter bus service. Examples of people/organizations with whom interviews can be held include Western Colorado University, Gunnison Valley Health, Emigrantes Unidos, the business community, and transportation providers (besides GVRTA). A more detailed list of people to interview will be developed with GVRTA (along with the one provided in the RFP), but Fehr & Peers anticipates conducting up to ten stakeholder interviews, ideally during the same visits as the passenger survey collection periods.

Assumption about GVRTA's role:

- Connect and help Fehr & Peers with key stakeholders and local organizations for interviews and flyer/information distribution.

Task 2 Work Products

- Printed and online survey (English and Spanish).
- One flyer to advertise the survey (English and Spanish).
- Two in-person visits with 48 total hours of on-board surveying (English and Spanish abilities).
- Up to ten stakeholder interviews (virtual or in-person, depending on timing).
- Technical report showing the demographics and needs of GVRTA passengers and how they have changed over the years.
- Presentation to Board of Directors on project progress.

TASK 3 – POTENTIAL SERVICE EXPANSION PROJECTS

Identify Travel Markets

Building on the demographic review and public outreach, our team will work with GVRTA to organize the identified travel needs into major trip types and travel markets. This exercise will identify what trip types are currently being captured by transit, and where the potential shortfalls likely exist. Some of the travel markets may include local trips for employment and services, regional commute trips, and trips by specific segments of the population, such as seniors, students, or people with disabilities.

Evaluate and Prioritize Projects

After categorizing the transportation needs into travel markets, our team will assemble options for service expansion projects that serve the travel markets. Service expansion projects could include direct improvements to the GVRTA commuter bus service (as a result of Task 4), capital improvements to help facilitate the operation of the commuter bus service (as a result of Task 5), or new services (such as first and last mile transit connections) that also help more people reach and benefit from the commuter bus service. All opportunities, including direct GVRTA

improvements and intergovernmental partnerships to enhance statewide service will be documented.

Our team specializes in helping clients identify their preferred alternative by providing the latest information on transit service best practices along with the pros and cons of each option, based on the experiences of peer communities. To aid in selecting and prioritizing the best options, we will assess each potential project on a list of identified evaluation criteria. These criteria will be workshopped with GVRTA staff but will generally be related to compatibility with public input, ability to meet the travel needs, relative operating costs, capital needs, forecasted ridership, and organizational factors.

With the evaluation of each potential project, our team will prioritize the projects into a phased approach over the next five years. This will help GVRTA understand the feasibility and the urgency of each project, and guide GVRTA in its implementation with clear cost estimates, infrastructure needs, and organizational logistics. The evaluation of projects, along with the implementation steps, will be presented with visually appealing and easy-to-understand graphics.

Assumption about GVRTA's role

- Help identify most important evaluation criteria.
- Provide institutional knowledge and input on feasibility of potential projects.

Task 3 Work Product:

- Technical report summarizing the potential service expansion projects, including a phased list of projects to be pursued.

TASK 4 – ROUTE OPTIMIZATION ANALYSIS

Task 4 analyzes the existing GVRTA services and identifies opportunities to improve efficiency. This task ultimately feeds into the service expansion project prioritization in Task 3 to serve the travel needs.

This task will begin by evaluating service characteristics of the existing GVRTA services, including span of service, service coverage, and service frequency by season. We will then conduct a ridership and performance analysis, which will utilize annual,

monthly, and stop-level ridership to identify route productivity. Paired with public input, Fehr & Peers will identify opportunities to modify existing services that better accommodate rider needs. The visually appealing work product of this analysis will include a set of service modification options, accompanied by measurable impacts on span of service, service frequency, productivity, and GVRTA finances.

Assumption about GVRTA's role

- Provide detailed ridership data, including annual ridership, monthly ridership, and ridership by stop.
- Provide institutional knowledge and input on feasibility of route modifications.

Task 4 Work Product:

- Technical report summarizing the optimization analysis, including recommendations for revising the route and/or the timing of schedules.

TASK 5 – TRANSIT FACILITY ANALYSIS

Task 5 will identify the need and suggested locations for facilities that support the operations of transit and other transportation modes, such as park and ride facilities and other multi-modal transit centers. Like Task 4, this task will feed into the service expansion project prioritization in Task 3 to help understand what infrastructure is required to expand the ability of GVRTA's existing and future riders to use the commuter service and other transportation services.

Evaluation of Transit Facilities

Fehr & Peers will first evaluate locations and organizational considerations of different types of transit facilities.

Park and Ride Facilities

The previous Strategic Transit Plan identified potential locations for park and ride lots, and Fehr & Peers will consider these previous planning efforts in conjunction with the existing conditions of demand and land use opportunities. Between revisiting the previous planning efforts and existing community needs, we will

develop a comprehensive list of locations that can potentially be future park and ride lots served by the GVRTA commuter service or connecting services.

Multi-Modal Transit Center

Fehr & Peers will identify potential locations for a multi-modal transit center which can provide a safe space for riders to wait for the commuter bus, while also supporting other transportation modes like CDOT Bustang services, future GVRTA services, bicycle parking, rideshare/taxi loading locations, electric vehicle charging, etc. We also understand that GVRTA had previously identified the city property next to the Gunnison Recreation Center as a future multi-modal transit center but has recently faced political challenges with this site. Similar to the park and ride lot analysis, we will revisit with GVRTA to understand if there is any opportunity to view the established site as a potential site for this multi-modal transit center in conjunction with other potential locations.

Other Transit Facilities

Beyond park and ride lots and a multi-modal transit center, there are other transit facilities that could assist in making the commuter service more accessible to existing and future riders. Fehr & Peers will evaluate which facilities might be necessary to accomplish the service expansion projects, such as bus stop and transit shelter improvements, potential new administrative and maintenance facilities, and wayfinding/information infrastructure and technology.

Implementation of Transit Facilities

Between the park and ride facilities, multi-modal transit center, and other supportive transit facilities, Fehr & Peers will help GVRTA prioritize the implementation of each facility. Each potential location for each facility will be ranked using suitability, capital, and operations metrics. Furthermore, each type of facility will be ranked against one another based on identified travel needs through the demographic review and input received during public outreach.

Assumption about GVRTA's role

- Providing history and lessons learned of previous efforts to implement transit facilities.

Task 5 Work Product:

- Technical report summarizing the transit facility analysis, including the identification and prioritization of the facilities.

TASK 6 – FINAL PLAN

To finalize and document the demographic review, public input, different analyses, and recommendations, Fehr & Peers will develop the GVRTA Strategic Operating and Capital Plan. Although this task was not in the original scope of work per the RFP, we believe it is a critical step to ensure the final plan combines all technical reports that were produced iteratively throughout the process in a way that is comprehensive and efficient. As with all other reports in the project, the final plan will be visually-appealing and employ easy-to-understand graphics, including a graphical executive summary of the service expansion projects. Ultimately, this plan will guide GVRTA's next five operating years, serving as a document that can be leveraged for funding and other key decisions for the success of GVRTA's services. One round of consolidated edits from GVRTA staff will be included. The plan will also be presented to the GVRTA Board of Directors.

Assumption about GVRTA's role

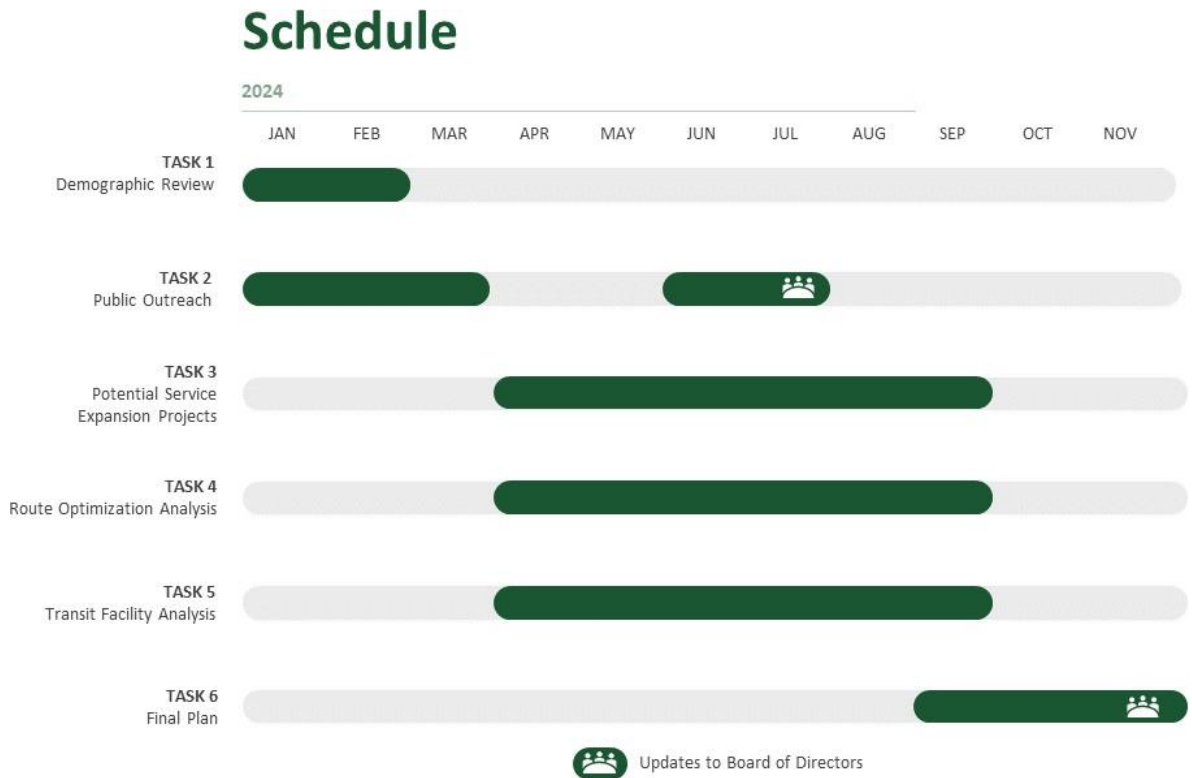
- Reviewing and commenting on the plan before finalization.

Task 6 Work Products:

- Draft plan delivered in Microsoft Word format.
- Final plan delivered in PDF format following one round of review by GVRTA staff.
- Presentation to GVRTA Board of Directors on final plan.

TIMELINE

The proposed schedule below keeps this plan moving forward on a timeline appropriate for completion of each interrelated task. The deviation in the below schedule and the anticipated schedule provided in the RFP is the delivery of the final plan and presentation to the GVRTA Board of Directors occurring in Fall 2024, rather than late summer 2024. We strongly believe that Tasks 3 through 5 are correlated to the results of public input. With public input being scheduled through summer 2024, to fully incorporate public input, we will need to extend the timeline into Fall 2024. Further, it is likely that the outcomes of the plan will include recommendations to both winter and summer service, informed by both winter and summer passenger surveys and outreach.



TRAVEL

To complete a critical portion of Task 2, project manager, Mikhail, and lead planner, Kelsey, will travel to Gunnison for on-board passenger surveys and potentially in-person stakeholder interviews. Since the scope proposes a winter and a summer on-board survey, Mikhail and Kelsey will travel to Gunnison twice. The suggested dates for travel include the first week of March to capture a busy winter season week/weekend and the first or second week of July to capture a busy summer season week/weekend. These dates can be modified with the project team, as GVRTA will be able to better display the peak weeks of ridership during both seasons. Estimated travel costs are displayed in the table below, and they are also included in the total project fee.



	Description	Kaminer	Lindquist	Total Cost by Item
		<i>Project Manager</i>	<i>Lead Planner</i>	
1	Flight (Assumes 2 Round Trips)	\$ 750	\$ 750	\$ 1,500
2	Hotel (Assumes 2 Nights Twice)	\$ 600	\$ 600	\$ 1,200
3	Rental Car (Assume 2 Rentals)	\$ 400	\$ -	\$ 400
4	Meals (Assumes 8 meals per trip)	\$ 400	\$ 400	\$ 800
Total Fee				\$ 3,900

COSTS



Task	Description	Miller	Kaminer	Lindquist	Go	Provan	<i>Administrative Assistant</i>	Total Hours by Task	TOTAL COST BY TASK
		<i>Principal-in-Charge</i>	<i>Project Manager</i>	<i>Lead Planner</i>	<i>Planning Support</i>	<i>Outreach Specialist</i>			
1	Demographic Review	2	8	26	16	0	4	56	\$ 7,960
2	Public Outreach	6	49	54	19	10	4	142	\$ 20,880
3	Potential Service Expansion Projects	8	26	44	20	2	3	103	\$ 15,335
4	Route Optimization Analysis	8	20	36	28	2	3	97	\$ 14,425
5	Transit Facility Analysis	6	16	32	16	2	4	76	\$ 11,290
6	Final Plan	6	12	18	12	2	4	54	\$ 8,210
Total Hours		36	131	210	111	18	22	528	\$ 78,100
Hourly Rate		\$250	\$145	\$140	\$135	\$165	\$125		
Labor Costs		\$9,000	\$18,995	\$29,400	\$14,985	\$2,970	\$2,750		
Travel									\$3,900
Total Fee									\$ 82,000