



# Meeting Notice

The next meeting of the Gunnison Valley Transportation Authority (RTA) will take place:

**January 8, 2021 at 8:00 a.m.  
By Zoom or Telephone.**

Use this link (or cut and paste this URL) to join the Zoom Meeting:  
<https://zoom.us/j/8084218855>

Dialing Instructions for Phone Access:

Dial-in Number: 1-669-900-6833

Meeting ID: 808 421 8855

For copies of the agenda and minutes of previous meetings, please go to [www.gunnisonvalleyrta.org/meetings](http://www.gunnisonvalleyrta.org/meetings) or call Scott Truex at 970-275-0111.

Two or more County Commissioners may be in attendance at this meeting.

Also, three or more RTA Board Members may attend the monthly Mayor/Manager meetings which are held at noon on the first Thursday of each month – call Scott Truex at 970-275-0111 for the next meeting location.



**AGENDA – JANUARY 8, 2021**  
**GUNNISON VALLEY TRANSPORTATION AUTHORITY**  
**ZOOM MEETING – 8:00 A.M. MDT**

**Access information:**

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Meeting ID: 808 421 8855

8:00 A. INTRODUCTION – Welcome Leia Morrison

**CONSENT AGENDA – motion & decision requested** to approve the consent agenda

B. ADOPTION OF THE AGENDA

C. APPROVAL OF THE DECEMBER 4, 2020 REGULAR MEETING MINUTES

D. EXECUTIVE DIRECTOR'S FINANCIAL REPORT

E. CORRESPONDENCE - None

F. OLD BUSINESS

- 1) Air program reports
- 2) Bus program reports

G. NEW BUSINESS

- 1) Ratification of Contract with Airplanners, LLC to write SCASD grant application

**REGULAR AGENDA**

8:05 F. OLD BUSINESS - continued

- 3) Airport update – Rick Lamport
- 4) Tourism Association report – John Norton
- 5) Bus service update – Scott Truex & Pam Cook
  - Update on effects of capacity limits and potential increase in service
- 6) Air Command report – Scott Truex & David Clayton
- 7) 2020-21 winter air service – update and discussion – Kent Myers & Bill Tomcich

8:40 G. PUBLIC COMMENT PERIOD

8:45 H. COMMENTS FROM BOARD MEMBERS & STAFF

8:50 I. NEW BUSINESS

- 2) Election of officers of the GVRTA for 2020 – ***motion and decision requested***
- 3) Small Community Air Service Development (DOT) Grant Application for summer service beginning in 2022 between Gunnison and Dallas – Kent Myers and Bill Tomcich – discussion
- 4) Whetstone Industrial Park Bus Storage Facility Construction – Scott Truex – update and discussion

9:15 J. ADJOURNMENT OF REGULAR MEETING

**Next Meeting** – February 12, 2021 at 8:00 a.m. (electronically).

All times are approximate – the meeting may move more quickly or more slowly than indicated.

**GUNNISON VALLEY TRANSPORTATION AUTHORITY  
MEETING MINUTES  
DECEMBER 4, 2020**

8:00 A. INTRODUCTION

The meeting was called to order at 8:05 am.

A roll call vote was held for board members in attendance.

Jim Miles - Yes

Liz Smith - Yes

Roland Mason - Yes

Laura Mitchell - Not Present

Chris Haver - Not Present

Steve Morris – Not Present (Steve Morris joined the meeting after the initial roll call vote.)

Boe Freeburn - Yes

Janet Farmer - Yes

Also present: Scott Truex, Anthony Poponi, Kent Myers, Bill Tomcich, Rick Lamport, representatives of Alpine Express and members of the public.

**CONSENT AGENDA**

B. ADOPTION OF THE AGENDA

C. APPROVAL OF THE OCTOBER 30, 2020 REGULAR MEETING MINUTES

D. EXECUTIVE DIRECTOR'S FINANCIAL REPORT

E. CORRESPONDENCE - None

F. OLD BUSINESS

1) Air program reports

2) Bus program reports

Jim Miles ***moved to approve the consent agenda as presented.*** Roland Mason seconded the motion. The motion passed unanimously via roll call vote.

Jim Miles - Yes

Liz Smith - Yes

Roland Mason - Yes

Laura Mitchell – Not Present

Chris Haver – Not Present

Steve Morris - Yes

Boe Freeburn - Yes

Janet Farmer - Yes

## **REGULAR AGENDA**

8:05 F. OLD BUSINESS – continued

### **3) Airport update – Rick Lamport**

Rick Lamport received “50% design drawings” a couple of weeks ago which also provide a platform for a general contractor to price out a budget for the airport redesign. Rick expects a budget from the general contractor before the end of the year.

Rick had a meeting this week with Sky West who operates the airplanes for both American Airlines and United Airlines. The airbus often used has a more flexibility for our airport and Rick detailed the limitations of the CRJ700 planes being used by the airlines during winter operations.

### **4) Tourism Association report – John Norton**

Scott gave a quick update via a message from John Norton. John indicated their marketing efforts are focused on Dallas, Houston and Austin.

### **5) Bus service update – Scott Truex & Pam Cook**

Scott provided an update of winter bus service with our winter schedule now in operation. Our current ridership is 52% as compared with the first week of last year. On time performance has been excellent. We have missed two bus trips per day due to a shortage of drivers. We are monitoring face covering compliance and on our randomly surveys we had 259 people ride and only one person out of compliance. Scott thanked Alpine Express for the smooth start during a tough time.

Pam Cook of Alpine Express indicated two CDL drivers are coming online with two more drivers being trained. Pam agreed compliance has been very good. Scott indicated the Sheriff’s office can be utilized to remove people from the bus if they are not wearing a face covering.

### **6) Air Command report – Scott Truex & David Clayton**

Scott shared that the Air Command would like to bring back air service to Houston next summer and is asking Kent and Bill to contact United Airlines to open bookings for those flights in 2021.

United Airlines is offering their 10% local discount for another year. Jeff Moffett will again administer this program and Scott put the details on our website.

Will Shoemaker is now attending Air Command meetings representing Vail Resorts.

The Air Command will have future conversations about Southwest Airlines being added to our air service and we will be monitoring the performance of Southwest Airlines at Montrose and Steamboat.

#### 7) 2020-21 winter air service – update and discussion – Kent Myers & Bill Tomcich

Kent Myers expects the airbus to be used for flights arriving from Dallas with higher incoming passengers and moving over to a CRJ700 for smaller passenger loads. The Houston flight will use an E175 on certain flights which have the same limitations as the CRJ700 related to weather and visibility.

Houston and Dallas both had load factors over 50% in December and while this is weak compared to previous years at our airport our service is currently out-performing other airports. Airlines are currently cancelling flights into other airports in mountain communities while our airport has maintained their flight schedule.

American Airlines will continue to shift their airplanes used for our service and Kent expects a shift after February 11<sup>th</sup> from an airbus. The increase in the number of CRJ700s is something to monitor during the winter season due to storm cycles as discussed earlier in the meeting. Bill added that 50 seat planes will no longer be used nationwide.

#### 8:40 G. PUBLIC COMMENT PERIOD

No public comments were submitted.

#### 8:45 H. COMMENTS FROM BOARD MEMBERS & STAFF

Scott indicated our ADA website updates are complete and thanked Anthony and Jen Swift for making those changes.

Scott indicated roughly \$800,000 in reimbursement requests have been submitted to CDOT in the past 3-4 weeks and will hopefully arrive before the end of the year.

September sales tax revenues were up 23% over last year and Scott expects October to also be up over last year.

Justin Barr is leaving Gunnison Valley Health Brenda Johnson will replace him to run our senior program. GVH contract is fully executed for our senior service and we are waiting on Gunnison County to finalize our contract with Mountain Express for their operation of the senior program.

The MCI Warranty issue has not been completely resolved but Scott has a commitment from MCI to cover warranty related costs coming in from Cummins.

Cody Tusing at City of Gunnison asked Scott for input on the changes planned for the street alignment at 11<sup>th</sup> Avenue and Spencer Avenue. Cody asked for input on putting in a bus stop at the redesigned bus route at the new library location and Scott indicated a new stop will be added in this area.

Roland shared that the airport is undergoing a parking redesign which might initiate some conversations on whether a bus stop is needed at the airport.

8:50 I. NEW BUSINESS

1) Approval of Position Description for ***GVRTA Special Projects Manager and Assistant to the Executive Director*** – Scott Truex

The position description has been reviewed by Anthony, Janet and Scott and our attorney Kathleen Fogo.

Jim Miles ***moved to approve the Position Description for GVRTA Special Projects Manager and Assistant to the Executive Director as presented.*** Roland Mason seconded the motion. The motion passed unanimously via roll call vote.

Jim Miles - Yes

Liz Smith - Yes

Roland Mason - Yes

Laura Mitchell – Not Present

Chris Haver – Not Present

Steve Morris - Yes

Boe Freeburn - Yes

Janet Farmer - Yes

2) Authorization for the Board Chair and Executive Director to determine the process to evaluate a candidate or candidates to fill the position of ***GVRTA Special Projects Manager and Assistant to the Executive Director*** and authorization for the Board Chair to sign a contract with an independent contractor which the Board Chair and Executive Director determine to be appropriate for the position in an amount not to exceed \$31,800 in 2021. – Scott Truex & Janet Farmer

Roland Mason ***moved to authorize the Board Chair and Executive Director to determine the process to evaluate a candidate or candidates to fill the position of GVRTA Special Projects Manager and Assistant to the Executive Director and to authorize the Board Chair to sign a contract with an independent contractor which the Board Chair and Executive Director determine to be appropriate for the position in an amount not to exceed \$31,800 in 2021.*** Jim Miles seconded the motion. The motion passed unanimously via roll call vote.

Jim Miles - Yes  
Liz Smith - Yes  
Roland Mason - Yes  
Laura Mitchell – Not Present  
Chris Haver – Not Present  
Steve Morris - Yes  
Boe Freeburn - Yes  
Janet Farmer – Yes

9:05 J. ADJOURNMENT OF REGULAR MEETING

Roland Mason moved to adjourn and the meeting was adjourned at 8:42 a.m.

**Next Meeting** – The next meeting will be held January 8, 2021 at 8:00 a.m. (electronically).



## November, 2020 - Financial Report:

This report was prepared for the GVRTA Board of Directors on November 12, 2020 with information provided by the County Finance Department and shows posted revenues through October, 2020 and expenditures through November, 2020.

### Sales Tax Revenues:

 <b>Gunnison Valley Transportation Authority</b> <b>Sales Tax Revenues</b>									
Month	2017	2018	2019	Budget 2020	Actual 2020	% vs Budget	% Change 19-20	Projected 2020	
Jan	\$ 220,917	\$ 249,593	\$ 268,551	\$ 276,515	\$ 313,012.51	13.2%	16.6%	\$ 313,013	
Feb	\$ 236,252	\$ 232,924	\$ 260,830	\$ 268,700	\$ 315,711.81	17.5%	21.0%	\$ 315,712	
Mar	\$ 291,096	\$ 275,787	\$ 288,248	\$ 296,900	\$ 245,671.67	-17.3%	-14.8%	\$ 245,671	
April	\$ 151,168	\$ 192,282	\$ 209,259	\$ 215,500	\$ 205,492.43	-4.6%	-1.8%	\$ 205,492	
May	\$ 182,221	\$ 222,436	\$ 226,656	\$ 233,500	\$ 233,927.27	0.2%	3.2%	\$ 233,927	
June	\$ 292,520	\$ 342,874	\$ 356,093	\$ 366,800	\$ 373,163.71	1.7%	4.8%	\$ 373,164	
July	\$ 392,626	\$ 449,769	\$ 496,362	\$ 511,200	\$ 509,374.55	-0.4%	2.6%	\$ 509,375	
Aug	\$ 362,672	\$ 379,326	\$ 433,103	\$ 446,100	\$ 464,054.96	4.0%	7%	\$ 464,055	
Sept	\$ 322,078	\$ 468,970	\$ 385,137	\$ 355,400	\$ 472,333.12	32.9%	23%	\$ 472,333	
Oct	\$ 215,755	\$ 241,205	\$ 295,453	\$ 250,300	\$ 364,890.24	45.8%	24%	\$ 364,890	
Nov	\$ 179,732	\$ 193,550	\$ 249,916	\$ 201,900			-19%	\$ 201,900	
Dec	\$ 294,193	\$ 308,627	\$ 386,581	\$ 323,400			-16%	\$ 323,400	
<b>Year-to-date</b>	<b>\$ 2,667,305</b>	<b>\$ 3,055,166</b>	<b>\$ 3,219,692</b>	<b>\$ 3,220,915</b>	<b>\$ 3,497,632.27</b>	<b>8.6%</b>	<b>8.6%</b>		
<b>Full Year</b>	<b>\$ 3,141,230</b>	<b>\$ 3,557,343</b>	<b>\$ 3,856,189</b>	<b>\$ 3,746,215</b>		<b>7.4%</b>	<b>4.3%</b>	<b>\$ 4,022,932</b>	

## GVRTA Fund Reports:

<b>Gunnison Valley Transportation Authority - General Fund</b> Financial Report - November, 2020		YTD	2020	2020	Additional	2020
		Actual	Original	Revised	Revisions	Projected
<b>Beginning General Fund Balance</b>		\$ 1,634,481.00	\$ 1,364,833	\$ 1,634,481	\$ -	\$ 1,634,481
<b>Revenues:</b>						
	<b>Sales Tax</b>	\$ 3,497,632.27	\$ 3,746,215	\$ 3,687,409	\$ 335,523	\$ 4,022,932
	<b>Sales Tax - Clerk</b>	\$ 25,094.21	\$ 16,500	\$ 16,500	\$ 11,500	\$ 28,000
	<b>Interest Charges</b>	\$ 2,549.60	\$ 1,600	\$ 3,000	\$ -	\$ 3,000
	<b>Other Fines</b>	\$ 5,108.34	\$ 7,000	\$ 5,500	\$ 800	\$ 6,300
	<b>Sale of Buses</b>	\$ 833.60	\$ 500	\$ 834	\$ -	\$ 834
	<b>Rental Income</b>	\$ 17,600.00	\$ -	\$ 19,800	\$ -	\$ 19,800
	<b>Earnings on Investments</b>	\$ 60,637.85	\$ 40,000	\$ 66,000	\$ (3,500)	\$ 62,500
	<b>FTA CARES ACT 5311 Admin. &amp; Operating Grant</b>	\$ 236,227.00	\$ -	\$ 414,434	\$ (1)	\$ 414,433
5311 A & O	<b>FTA 5311 Admin. &amp; Operating Grant</b>	\$ 233,190.00	\$ 233,191	\$ 233,190	\$ -	\$ 233,190
<b>Total Revenues</b>		<b>\$ 4,078,872.87</b>	<b>\$ 4,045,006</b>	<b>\$ 4,446,667</b>	<b>\$ 344,322</b>	<b>\$ 4,790,989</b>
<b>Transfers:</b>						
	<b>To Capital Fund</b>	\$ 1,730,000.00	\$ 400,000	\$ 1,730,000	\$ -	\$ 1,730,000
	<b>To Air Command Fund</b>	\$ 500,000.00	\$ 1,075,000	\$ 500,000	\$ -	\$ 500,000
	<b>To Senior Transportation Fund</b>	\$ 291,000.00	\$ 291,000	\$ 291,000	\$ -	\$ 291,000
<b>Total Transfers</b>		<b>\$ 2,521,000.00</b>	<b>\$ 1,766,000</b>	<b>\$ 2,521,000</b>	<b>\$ -</b>	<b>\$ 2,521,000</b>
<b>Expenditures:</b>						
	<b>Postage</b>	\$ 79.85	\$ 100	\$ 100	\$ (20)	\$ 80
	<b>Photocopies</b>	\$ 24.29	\$ 100	\$ 100	\$ (76)	\$ 24
	<b>Supplies &amp; Equipment Under \$4,000</b>	\$ 707.56	\$ 2,000	\$ 1,000	\$ (292)	\$ 708
	<b>Building Repair and Maintenance</b>	\$ 59,460.34	\$ -	\$ 62,000	\$ (2,540)	\$ 59,460
	<b>Travel - Transportation</b>	\$ 487.60	\$ 8,000	\$ 750	\$ (262)	\$ 488
	<b>Travel - Meals</b>	\$ 43.60	\$ 6,000	\$ 250	\$ (206)	\$ 44
	<b>Travel - Lodging</b>	\$ 331.37	\$ 6,000	\$ 500	\$ (169)	\$ 331
	<b>Legal Services</b>	\$ 6,687.92	\$ 8,000	\$ 8,000	\$ (1,100)	\$ 6,900
	<b>Contracted Temporary Help - Marcy &amp; RAE</b>	\$ 1,250.00	\$ 5,000	\$ 5,000	\$ (3,750)	\$ 1,250
	<b>Contract Svcs - Humore.us, GPS, Bus Stop Maint.</b>	\$ 51,184.19	\$ 65,500	\$ 53,000	\$ (724)	\$ 52,276
	<b>Management Services - TMS</b>	\$ 74,262.96	\$ 74,263	\$ 74,263	\$ -	\$ 74,263
	<b>Meetings - Registrations</b>	\$ -	\$ 1,000	\$ 1,000	\$ (1,000)	\$ -
	<b>State Fees</b>	\$ 20,315.09	\$ 28,500	\$ 28,500	\$ (700)	\$ 27,800
	<b>Treasurer's Fees</b>	\$ 37,872.91	\$ 39,000	\$ 40,000	\$ 1,000	\$ 41,000
	<b>Rental - Buildings &amp; Land</b>	\$ 12,260.52	\$ 49,300	\$ 12,261	\$ -	\$ 12,261
	<b>Advertising, Notices, Public Outreach &amp; Website</b>	\$ 6,874.96	\$ 20,000	\$ 5,000	\$ 1,910	\$ 6,910
	<b>Dues &amp; Memberships</b>	\$ 3,231.25	\$ 14,000	\$ 4,000	\$ (769)	\$ 3,231
	<b>Auditing</b>	\$ 7,260.00	\$ 7,250	\$ 7,260	\$ -	\$ 7,260
	<b>Insurance &amp; Bonds</b>	\$ 10,695.89	\$ 7,000	\$ 10,696	\$ -	\$ 10,696
	<b>Investment Commissions/Fees</b>	\$ 310.07	\$ 50	\$ 400	\$ (90)	\$ 310
	<b>Transfer to County General Fund</b>	\$ 10,083.37	\$ 11,000	\$ 11,000	\$ -	\$ 11,000
5311 - A	<b>Management Services - TMS</b>	\$ 74,262.96	\$ 74,263	\$ 74,263	\$ -	\$ 74,263
5311 - O	<b>Diesel Fuel</b>	\$ 34,153.34	\$ 41,000	\$ 44,000	\$ (3,719)	\$ 40,281
5311 - O	<b>CNG Fuel</b>	\$ 88,315.62	\$ 172,000	\$ 100,000	\$ 3,800	\$ 103,800
5311 - O	<b>Repair &amp; Maintenance - Vehicles</b>	\$ 166,233.61	\$ 180,000	\$ 180,000	\$ (5,000)	\$ 175,000
5311 - O	<b>Purchased Transportation Services</b>	\$ 1,110,807.23	\$ 1,330,000	\$ 1,250,000	\$ 20,905	\$ 1,270,905
<b>Total Expenditures</b>		<b>\$ 1,777,196.50</b>	<b>\$ 2,149,326</b>	<b>\$ 1,973,343</b>	<b>\$ 7,198</b>	<b>\$ 1,980,541</b>
<b>Ending General Fund Balance</b>		<b>\$ 1,415,157.37</b>	<b>\$ 1,494,513</b>	<b>\$ 1,586,805</b>	<b>\$ 337,124</b>	<b>\$ 1,923,929</b>
Report shows posted revenues through October and expenditures through November						
Report prepared by Scott Truex with information from the County Finance department on December 29, 2020.						

 <b>RTA Capital Reserve Fund</b> Financial Report - November, 2020		YTD Actual	2020 Original Budget	2020 Revised Budget	Additional Revisions	2020 Projected
<b>Beginning Fund Balance</b>		\$ 131,588.00	\$ 131,588	\$ 131,588	\$ -	\$ 131,588
<b>Revenues:</b>						
<b>Funds from RTA General Fund</b>		\$ 1,730,000.00	\$ 400,000	\$ 1,730,000	\$ -	\$ 1,730,000
<b>State VW Settlement Grant</b>		\$ -	\$ 183,700	\$ 183,700	\$ -	\$ 183,700
5339/FASTER - C <b>FTA 5339 Capital Grant</b>		\$ -	\$ 440,240	\$ 440,240	\$ -	\$ 440,240
<b>Capital Fund Revenues</b>		\$ 1,730,000.00	\$ 1,023,940	\$ 2,353,940	\$ -	\$ 2,353,940
<b>Expenditures:</b>						
5339/FASTER - C <b>Bus Purchase</b>		\$ 753,545.85	\$ 734,000	\$ 754,000	\$ (454)	\$ 753,546
<b>Facility / Land Purchase</b>		\$ 1,410,655.92	\$ -	\$ 1,410,656	\$ -	\$ 1,410,656
<b>Capital Improvements</b>		\$ 151,082.14	\$ 250,000	\$ 152,000	\$ (918)	\$ 151,082
<b>Capital Fund Expenditures</b>		\$ 2,315,283.91	\$ 984,000	\$ 2,316,656	\$ (1,372)	\$ 2,315,284
<b>Ending Fund Balance</b>		\$ (453,695.91)	\$ 171,528	\$ 168,872	\$ 1,372	\$ 170,244

Report shows posted revenues through October and expenditures through November

Report prepared by Scott Truex with information from the County Finance department on December 29, 2020.

 <b>RTA Air Command Fund</b> Financial Report - November, 2020		YTD Actual	2020 Original Budget	2020 Revised Budget	Additional Revisions	2020 Projected
<b>Beginning Fund Balance</b>		\$ 2,367,006.00	\$ 2,367,006	\$ 2,367,006	\$ -	\$ 2,367,006
<b>Revenues:</b>						
<b>Funds from RTA General Fund</b>		\$ 500,000.00	\$ 1,075,000	\$ 500,000	\$ -	\$ 500,000
<b>RTA Air Command Fund Revenues</b>		\$ 500,000.00	\$ 1,075,000	\$ 500,000	\$ -	\$ 500,000
<b>Expenditures:</b>						
<b>Airline Guarantees - Winter 19-20</b>		\$ 805,398.00	\$ 860,000	\$ 805,398	\$ -	\$ 805,398
<b>Professional Services -Airplanners &amp; RRC</b>		\$ 78,894.54	\$ 84,000	\$ 80,000	\$ (1,105)	\$ 78,895
<b>Contract with Airport for Airline Mechanic</b>		\$ 30,000.00	\$ 24,000	\$ 30,000	\$ -	\$ 30,000
<b>Airline Guarantees - Summer</b>		\$ -	\$ 300,000	\$ -	\$ -	\$ -
<b>RTA Air Command Fund Expenditures</b>		\$ 914,292.54	\$ 1,268,000	\$ 915,398	\$ (1,105)	\$ 914,293
<b>Ending Fund Balance</b>		\$ 1,952,713.46	\$ 2,174,006	\$ 1,951,608	\$ 1,105	\$ 1,952,713

Report shows posted revenues through October and expenditures through November

Report prepared by Scott Truex with information from the County Finance department on December 29, 2020.

 <b>RTA Senior Transportation Fund</b> Financial Report - November, 2020		YTD Actual	2020 Original Budget	2020 Revised Budget	Additional Revisions	2020 Projected
<b>Beginning Fund Balance</b>		\$ 269,255.00	\$ 269,255	\$ 269,255	\$ -	\$ 269,255
<b>Revenues:</b>						
<b>Funds from RTA General Fund</b>		\$ 291,000.00	\$ 291,000	\$ 291,000	\$ -	\$ 291,000
<b>Senior Transportation Fund Revenues</b>		\$ 291,000.00	\$ 291,000	\$ 291,000	\$ -	\$ 291,000
<b>Expenditures:</b>						
<b>Capital Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Contracted Services</b>		\$ 212,225.52	\$ 265,000	\$ 240,000	\$ (8,500)	\$ 231,500
<b>Senior Transportation Fund Expenditures</b>		\$ 212,225.52	\$ 265,000	\$ 240,000	\$ (8,500)	\$ 231,500
<b>Ending Fund Balance</b>		\$ 348,029.48	\$ 295,255	\$ 320,255	\$ 8,500	\$ 328,755

Report shows posted revenues through October and expenditures through November

Report prepared by Scott Truex with information from the County Finance department on December 29, 2020.

## Summary of all Funds

 <b>RTA Total Revenues and Expenditures</b> Financial Report - November, 2020		YTD Actual	2020 Original Budget	2020 Revised Budget	Additional Revisions	2020 Projected	
<b>Beginning Fund Balance</b>		\$ 4,402,330.00	\$ 4,132,682	\$ 4,402,330	\$ -	\$ 4,402,330	
<b>Revenues:</b>		\$ 4,078,872.87	\$ 4,668,946	\$ 5,070,607	\$ 344,322	\$ 5,414,929	
<b>Expenditures:</b>		\$ 5,218,998.47	\$ 4,666,326	\$ 5,445,397	\$ (3,779)	\$ 5,441,618	
<b>Ending Fund Balance</b>		\$ 3,262,204.40	\$ 4,135,302	\$ 4,027,540	\$ 348,101	\$ 4,375,641	
Report shows posted revenues through October and expenditures through November Report prepared by Scott Truex with information from the County Finance department on December 29, 2020.							
 <b>RTA Summary of all Funds</b> Financial Report - November, 2020		2020 Actual Beginning Balance	YTD Current Balances	2020 Original Budgeted Ending Balance	2020 Revised Budgeted Ending Balance	Additional Revisions	2020 Projected Ending Balance
<b>Fund Balances</b>							
<b>Unrestricted General Fund Balance</b>		\$ 1,634,481	\$ 1,415,157.37	\$ 1,494,513	\$ 1,586,805	\$ 337,124	\$ 1,923,929
<b>Capital Reserve Fund Balance</b>		\$ 131,588	\$ (453,695.91)	\$ 171,528	\$ 168,872	\$ 1,372	\$ 170,244
<b>Air Command Fund Balance</b>		\$ 2,367,006	\$ 1,952,713.46	\$ 2,174,006	\$ 1,951,608	\$ 1,105	\$ 1,952,713
<b>Senior Transportation Fund Balance</b>		\$ 269,255	\$ 348,029.48	\$ 295,255	\$ 320,255	\$ 8,500	\$ 328,755
<b>Total Fund Balance</b>		\$ 4,402,330	\$ 3,262,204.40	\$ 4,135,302	\$ 4,027,540	\$ 348,101	\$ 4,375,641
Report shows posted revenues through October and expenditures through November Report prepared by Scott Truex with information from the County Finance department on December 29, 2020.							



## Bus program reports – November, 2020

### Bus Ridership Report:

Ridership on the RTA Gunnison - Crested Butte Route								2020		2019			YOY	
2020								Overcrowding						
Month	Riders	Bus Trips	Service Hours	Service Miles	Days	Riders Per Trip	Riders Per Day	Riders Refused Boarding	Times Riders Refused	Riders	Riders Per Trip	Riders Per Day	Total Riders Change	Percent Riders Change
January	31,860	1,734	1,804	57,598	31	18.4	1,027.7	28	4	32,293	20.8	1,041.7	(433)	-1.3%
February	30,132	1,622	1,687	53,817	29	18.6	1,039.0	39	8	29,165	21.0	1,041.6	967	3.3%
March	14,080	1,347	1,399	44,767	31	10.5	454.2	20	2	29,313	19.1	945.6	(15,233)	-52.0%
April	1,230	780	844	26,130	30	1.6	41.0	-	-	11,657	12.4	388.6	(10,427)	-89.4%
May	2,182	806	868	27,001	31	2.7	70.4	3	2	9,411	11.7	303.6	(7,229)	-76.8%
June	5,311	779	846	25,640	30	6.8	177.0	1	1	13,779	17.7	459.3	(8,468)	-61.5%
July	7,363	806	882	26,647	31	9.1	237.5	15	3	18,006	22.4	580.8	(10,643)	-59.1%
August	7,622	804	886	26,520	31	9.5	245.9	16	2	16,040	20.0	517.4	(8,418)	-52.5%
September	7,455	774	843	25,476	30	9.6	248.5	2	2	13,134	16.8	437.8	(5,679)	-43.2%
October	7,185	802	875	26,350	31	9.0	231.8	-	-	10,391	12.9	335.2	(3,206)	-30.9%
November	7,461	946	1,007	30,948	30	7.9	248.7	-	-	11,986	13.3	399.5	(4,525)	-37.8%
December														
<b>Total</b>	<b>121,881</b>	<b>11,200</b>	<b>11,941</b>	<b>370,894</b>	<b>335</b>	<b>10.9</b>	<b>363.8</b>	<b>124</b>	<b>24</b>	<b>195,175</b>	<b>17.6</b>	<b>582.6</b>	<b>(73,294)</b>	<b>-37.6%</b>

### Passengers by Stop – Winter, 2020-2021:

2020-2021 Winter RTA Bus Boardings by Bus Stop																		Northbound	
Month	# of days	Gunnison Community Schools	11th & Virginia	Safeway Spruce & Hwy50	Teller & Hwy50	WCU Colorado & Ohio	Denver & Hwy135	Spencer & Hwy135	Tall Texan	Ohio Creek	Almont	ON CB South	OFF CB South	Riverland	Brush Creek	Riverbend	CB 4-Way	Total Northbound Passengers	
November	6	149	121	133	97	80	137	108	41	14	18	80	24	4	13	14	34	1,043	
December																		-	
January																		-	
February																		-	
March																		-	
April																		-	
<b>Total</b>	<b>6</b>	<b>149</b>	<b>121</b>	<b>133</b>	<b>97</b>	<b>80</b>	<b>137</b>	<b>108</b>	<b>41</b>	<b>14</b>	<b>18</b>	<b>80</b>	<b>24</b>	<b>4</b>	<b>13</b>	<b>14</b>	<b>34</b>	<b>1,043</b>	

2020-2021 Winter RTA Bus Boardings by Bus Stop														Southbound	
Month	# of days	Mt CB Transit Center	CB 4-Way	Riverbend	Brush Creek	Riverland	ON CB South	OFF CB South	Almont	Ohio Creek	Tall Texan	Gunnison Rec Center	Total Southbound Passengers		
November	6	454	358	2	10	3	28	69	27	0	54	19	955		
December													-		
January													-		
February													-		
March													-		
April													-		
<b>Total</b>	<b>6</b>	<b>454</b>	<b>358</b>	<b>2</b>	<b>10</b>	<b>3</b>	<b>28</b>	<b>69</b>	<b>27</b>	<b>-</b>	<b>54</b>	<b>19</b>	<b>955</b>		

CB South Ridership Winter 2020-21										20-21	20-21
Month	# of days	RTA Riders	MT Exp. Riders	Total Riders	Last Year RTA Riders	Last Year MT Exp. Riders	Last Year Total Riders	Change	CB South Passengers Per Day	Passengers Per 1-Way Bus Trip	
November	6	262	92	354	465	130	595	(241)	59	1.11	
December											
January											
February											
March											
April											
<b>Total</b>	<b>6</b>	<b>262</b>	<b>92</b>	<b>354</b>	<b>465</b>	<b>130</b>	<b>595</b>	<b>(241)</b>	<b>59</b>	<b>1.11</b>	

**Passenger Boardings by Time – Winter, 2020-2021:**

Gunnison Valley RTA Passengers by Time - Winter 2020-21								Average Riders per Bus - Winter 2020-21							
Northbound								Northbound							
	Nov	Dec	Jan	Feb	March	April	Total		Nov	Dec	Jan	Feb	March	April	Total
5:30 AM	14						14	5:30 AM	2.3						2.3
6:00 AM	28						28	6:00 AM	4.7						4.7
6:30 AM	72						72	6:30 AM	12.0						12.0
6:45 AM	15						15	6:45 AM	2.5						2.5
7:00 AM	83						83	7:00 AM	13.8						13.8
7:30 AM	78						78	7:30 AM	13.0						13.0
8:00 AM	47						47	8:00 AM	7.8						7.8
8:30 AM	67						67	8:30 AM	11.2						11.2
9:00 AM	41						41	9:00 AM	6.8						6.8
9:30 AM	43						43	9:30 AM	7.2						7.2
10:00 AM	34						34	10:00 AM	5.7						5.7
10:30 AM	34						34	10:30 AM	5.7						5.7
11:05 AM	57						57	11:05 AM	9.5						9.5
11:35 AM	33						33	11:35 AM	5.5						5.5
12:05 PM	31						31	12:05 PM	5.2						5.2
1:00 PM	22						22	1:00 PM	3.7						3.7
1:30 PM	39						39	1:30 PM	6.5						6.5
2:15 PM	50						50	2:15 PM	8.3						8.3
3:05 PM	26						26	3:05 PM	4.3						4.3
3:30 PM	19						19	3:30 PM	3.2						3.2
4:00 PM	21						21	4:00 PM	3.5						3.5
4:30 PM	21						21	4:30 PM	3.5						3.5
5:00 PM	12						12	5:00 PM	2.0						2.0
6:00 PM	45						45	6:00 PM	7.5						7.5
7:05 PM	31						31	7:05 PM	5.2						5.2
8:05 PM	38						38	8:05 PM	6.3						6.3
9:10 PM	26						26	9:10 PM	4.3						4.3
10:10 PM	16						16	10:10 PM	2.7						2.7
<b>Total</b>	<b>1,043</b>						<b>1,043</b>	<b>Total</b>	<b>6.2</b>						<b>6.2</b>
Southbound								Southbound							
	Nov	Dec	Jan	Feb	March	April	Total		Nov	Dec	Jan	Feb	March	April	Total
6:40 AM	13						13	6:40 AM	2.2						2.2
7:10 AM	11						11	7:10 AM	1.8						1.8
7:40 AM	14						14	7:40 AM	2.3						2.3
8:10 AM	19						19	8:10 AM	3.2						3.2
8:40 AM	23						23	8:40 AM	3.8						3.8
9:10 AM	10						10	9:10 AM	1.7						1.7
9:40 AM	12						12	9:40 AM	2.0						2.0
10:15 AM	20						20	10:15 AM	3.3						3.3
10:45 AM	13						13	10:45 AM	2.2						2.2
11:15 AM	18						18	11:15 AM	3.0						3.0
11:45 AM	21						21	11:45 AM	3.5						3.5
12:25 PM	48						48	12:25 PM	8.0						8.0
1:25 PM	47						47	1:25 PM	7.8						7.8
2:15 PM	40						40	2:15 PM	6.7						6.7
2:40 PM	26						26	2:40 PM	4.3						4.3
3:15 PM	48						48	3:15 PM	8.0						8.0
3:45 PM	67						67	3:45 PM	11.2						11.2
4:15 PM	87						87	4:15 PM	14.5						14.5
4:45 PM	65						65	4:45 PM	10.8						10.8
5:15 PM	98						98	5:15 PM	16.3						16.3
5:30 PM	-						0	5:30 PM	-						-
5:45 PM	39						39	5:45 PM	6.5						6.5
6:15 PM	49						49	6:15 PM	8.2						8.2
7:15 PM	38						38	7:15 PM	6.3						6.3
8:20 PM	19						19	8:20 PM	3.2						3.2
9:20 PM	47						47	9:20 PM	7.8						7.8
10:25 PM	32						32	10:25 PM	5.3						5.3
11:25 PM	31						31	11:25 PM	5.2						5.2
<b>Total</b>	<b>955</b>						<b>955</b>	<b>Total</b>	<b>5.7</b>						<b>5.7</b>
<b>Overall Total</b>	<b>1,998</b>	-	-	-	-		<b>1,998</b>	<b>Overall Total</b>	<b>5.9</b>						<b>5.9</b>

## Winter 2020-2021 GVRTA On-Time Performance

Southbound - Crested Butte 4-Way								
	# of Days	Planned # of Trips	Actual # of Trips	Percentage of Actual Trips				
				Zero to 5 minutes late	Zero to 10 minutes late	Zero to 15 minutes late	More than 15 minutes	Not Tracked
November	6	168	162	93.2%	95.1%	95.7%	0.6%	3.7%
December								
January								
February								
March								
April								
<b>Total</b>	<b>6</b>	<b>168</b>	<b>162</b>	<b>93.2%</b>	<b>95.1%</b>	<b>95.7%</b>	<b>0.6%</b>	<b>3.7%</b>

Northbound - Spencer and Hwy 135								
	# of Days	Planned # of Trips	Actual # of Trips	Percentage of Actual Trips				
				Zero to 5 minutes late	Zero to 10 minutes late	Zero to 15 minutes late	More than 15 minutes	Not Tracked
November	6	168	162	95.7%	96.9%	97.5%	1.2%	1.2%
December								
January								
February								
March								
April								
<b>Total</b>	<b>6</b>	<b>168</b>	<b>162</b>	<b>95.7%</b>	<b>96.9%</b>	<b>97.5%</b>	<b>1.2%</b>	<b>1.2%</b>

<b>Average:</b>				<b>94.4%</b>	<b>96.0%</b>	<b>96.6%</b>	<b>0.9%</b>	<b>2.5%</b>
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### Complaints, Late/Missed Runs & Incidents – November

11/1-11/30/2020				
Date	Complaint	Late run	Missed Runs	Reason
9-Nov	N/A	MOST UNTIL @6 PM	N/A	SNOW, TRAFFIC, ICY ROAD CONDITIONS-RUNS @ 10MINS LATE
11-Nov	N/A	9:50 AM SB & 10:40 AM NB	N/A	BOTH RUNS @ 10 MINS LATE-CATTLE DRIVE
14-Nov	N/A	10:10 PM NB	N/A	CHECK ENGINE LIGHT CAME ON, DRIVER SWITCHED BUSES, @ 15 MINS LATE 502-504
15-Nov	N/A	9:50 AM SB & 10:40 AM NB	N/A	CATTLE DRIVE-12 MINUTES LATE
16-Nov	N/A	9:50 AM SB & 10:40 AM NB	N/A	CATTLE DRIVE- 20 MINUTES LATE
25-Nov	N/A	NONE	6:45 AM NB	DRIVER SHORTAGE
25-Nov	N/A	NONE	5:30 PM SB	DRIVER SHORTAGE
26-Nov	N/A	NONE	7:30 AM NB	DRIVER SHORTAGE
26-Nov	N/A	NONE	5:30 PM SB	DRIVER SHORTAGE
27-Nov	N/A	10:30 AM NB, 11:45 AM SB	N/A	CATTLE DRIVE @ 15 MINS LATE BOTH RUNS
27-Nov	N/A	11:05 AM NB	N/A	CATTLE DRIVE @ 15 MINS LATE
27-Nov	N/A	NONE	6:45 AM NB	DRIVER SHORTAGE
27-Nov	N/A	NONE	5:30 PM SB	DRIVER SHORTAGE
28-Nov	N/A	NONE	6:45 AM NB	DRIVER SHORTAGE
28-Nov	N/A	NONE	5:30 PM SB	DRIVER SHORTAGE
29-Nov	N/A	NONE	6:45 AM NB	DRIVER SHORTAGE
29-Nov	N/A	NONE	5:30 PM SB	DRIVER SHORTAGE
30-Nov	N/A	NONE	6:45 AM NB	DRIVER SHORTAGE
30-Nov	N/A	NONE	3:15 PM SB	BELT BROKE ON WAY TO START 3:15 PM RUN
30-Nov	N/A	NONE	4:00 PM NB	BELT BROKE ON WAY TO START 3:15 PM RUN
30-Nov	N/A	NONE	5:30 PM SB	DRIVER SHORTAGE

**2020 Miles per Bus:**

Miles per Bus - 2020		5311		Local	DOLA	5339	SB-228	5339	5339/VW	Total	Total	
Old #	#81	#83	2017-D	2017-D	2017-C	2018-C	2019-C	2019-C	2020-C	AEX	Bus	Revenue
New #	#500	#507	#87	#88	#89	#86	#502	#501	New	Buses	Miles	Miles
			#504	#505	#506	#503			#500		(odom.)	
January	2,479	-	5,843	6,448	9,044	11,078	11,692	10,513		-	57,097	57,598
February	938	-	7,992	6,594	6,846	11,919	11,490	11,133		-	56,912	53,817
March	-	-	5,619	6,478	8,668	8,051	9,542	7,522		-	45,880	44,767
April	-	-	2,264	1,452	4,883	7,518	5,566	7,580		-	29,263	26,130
May	-	-	1,976	2,604	5,161	6,927	8,051	5,142		-	29,861	27,001
June	-	retired	2,388	1,581	4,232	7,632	4,986	8,295		-	29,114	25,640
July	retired		2,249	7,107	269	7,062	7,781	7,894		-	32,362	26,647
August			2,355	872	3,162	6,623	8,688	7,888		-	29,588	26,520
September			0	4,073	6,038	5,202	7,353	6,587		-	29,253	25,476
October			3,496	3,673	4,455	3,530	6,787	7,230		-	29,171	26,350
November			5,103	2,483	5,594	5,318	6,345	5,793	1,546		32,182	30,948
December												
<b>Total</b>	<b>3,417</b>	<b>-</b>	<b>39,285</b>	<b>43,365</b>	<b>58,352</b>	<b>80,860</b>	<b>88,281</b>	<b>85,577</b>	<b>1,546</b>	<b>-</b>	<b>400,683</b>	<b>370,894</b>

**2020 Repairs per Bus:**

Repairs per Bus - 2020		5311		Local	DOLA	5339	SB-228	5339	5339/VW	Inventory	Total
Old #	#81	#83	2017-D	2017-D	2017-C	2018-C	2019-C	2019-C	2020-C	/	
New #	#500	#507	#87	#88	#89	#86	#502	#501	#500	Fleet	
			#504	#505	#506	#503					Total
January	\$ 505	\$ -	\$ 2,421	\$ -	\$ 541	\$ 180	\$ 288	\$ 180		\$ 8,449	\$ 12,564
February	\$ 1,368	\$ -	\$ 1,668	\$ 2,433	\$ 4,603	\$ 258	\$ 253	\$ -		\$ 6,720	\$ 17,303
March	\$ -	\$ -	\$ -	\$ 379	\$ -	\$ 4,089	\$ 568	\$ 745		\$ 6,598	\$ 12,379
April	\$ -	\$ -	\$ 1,257	\$ 2,789	\$ 2,360	\$ 180	\$ 579	\$ 294		\$ 3,891	\$ 11,350
May	\$ -	\$ -	\$ 2,366	\$ 5,131	\$ 3,075	\$ -	\$ -	\$ 1,084		\$ 7,610	\$ 19,266
June	\$ -	\$ -	\$ 180	\$ 180	\$ 687	\$ -	\$ -	\$ -		\$ 5,338	\$ 6,385
July	\$ 979	\$ 600	\$ 636	\$ 618	\$ 1,969	\$ 885	\$ 663	\$ 741		\$ 9,353	\$ 16,444
August			\$ -	\$ -	\$ 1,528	\$ 468	\$ 756	\$ 1,338		\$ 17,209	\$ 21,299
September			\$ 316	\$ 568	\$ 568	\$ 537	\$ 977	\$ 1,074		\$ 8,968	\$ 13,008
October			\$ 918	\$ 4,955	\$ 1,259	\$ 3,145	\$ -	\$ 253	\$ 1,446	\$ 12,415	\$ 24,391
November				\$ 3,360	\$ 379	\$ -	\$ 1,544			\$ 6,561	\$ 11,844
December											
<b>Total</b>	<b>\$ 2,852</b>	<b>\$ 600</b>	<b>\$ 9,762</b>	<b>\$ 20,413</b>	<b>\$ 16,969</b>	<b>\$ 9,742</b>	<b>\$ 5,628</b>	<b>\$ 5,709</b>	<b>\$ 1,446</b>	<b>\$ 93,112</b>	<b>\$ 166,233</b>

**Senior Reports:**

Ridership on the RTA Funded Senior Services - 2020										
Month	Gunnison	CB	Total	Gunnison	CB	Total	Gunnison	CB	Total	
	Riders	Riders	Riders	Miles	Miles	Miles	Invoices	Invoices	Invoices	
January	1,426	63	1,489	3,856	1,064	4,920	\$ 17,671	\$ 1,956	\$ 19,627	
February	1,455	117	1,572	3,924	1,215	5,139	\$ 18,774	\$ 2,106	\$ 20,880	
March	610	47	657	1,874	666	2,540	\$ 17,062	\$ 1,309	\$ 18,371	
April	199	-	199	1,192	-	1,192	\$ 17,813	\$ 1,261	\$ 19,074	
May	198	-	198	924	-	924	\$ 13,018	\$ 154	\$ 13,172	
June	357	112	469	1,112	1,381	2,493	\$ 15,477	\$ 2,377	\$ 17,854	
July	501	147	648	1,594	2,172	3,766	\$ 18,024	\$ 3,696	\$ 21,720	
August	466	123	589	2,001	524	2,525	\$ 16,073	\$ 2,489	\$ 18,562	
September	528	113	641	2,053	2,114	4,167	\$ 16,648	\$ 3,312	\$ 19,960	
October	730	125	855	2,445	1,963	4,408	\$ 17,223	\$ 3,218	\$ 20,441	
November	601	104	705	2,049	1,641	3,690	\$ 16,267	\$ 2,590	\$ 18,857	
December										
<b>Total</b>	<b>7,071</b>	<b>951</b>	<b>8,022</b>	<b>23,024</b>	<b>12,740</b>	<b>35,764</b>	<b>\$ 184,050</b>	<b>\$ 24,468</b>	<b>\$ 208,518</b>	

## **CONSULTING AGREEMENT**

**THIS CONSULTING AGREEMENT** (this Agreement) made effective January 4, 2021 is by and between the Gunnison Valley Transportation Authority Gunnison, Colorado (“RTA”) and Airplanners LLC, a Colorado limited liability company (Consultant).

### **RECITALS**

Consultant provides professional consulting services regarding marketing matters through its employees Kent Myers and Bill Tomcich (the Services); The RTA desires to engage Consultant to provide the Services according to this Agreement.

### **AGREEMENT**

**NOW THEREFORE**, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

#### **TERM.**

The term of this Agreement shall commence on the date first set forth above and shall terminate on January 26, 2021, unless sooner terminated as provided herein.

#### **SCOPE OF SERVICES.**

Consultant shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services as more specifically set forth on Exhibit A, attached hereto and incorporated herein by this reference. All Services shall be performed in a timely manner and in accordance with generally accepted standards for Consultants’ profession and all applicable federal, state and local laws and regulations affecting the Services or the subject matter thereof. RTA acknowledges that this is a non-exclusive Agreement, and the Consultant may contract with other providers able to furnish the same or similar services, as it deems appropriate to do so.

#### **COMPENSATION, BONUS AND EXPENSES.**

- (a) In exchange for Consultants performance of the Services, during the Term, the RTA shall pay consultant \$10,000.00 (the Compensation) payable upon completion of the grant application;
- (b) The Compensation shall compensate Consultant for all charges, expenses, overhead, payroll costs, employee benefits, insurance, subsistence, and profits, except as specifically set forth herein. Notwithstanding the above, Consultant shall be reimbursed for reasonable and typical out-of-pocket traveling expenses, including but not limited to mileage, airline travel, hotel and entertainment, provided such are directly associated with performance of the Services and, provided further, that such expenses are incurred and submitted according to the RTA’s standard policies. Any

other expense exceeding \$200 must have prior written approval in order to be reimbursed.

#### INDEMNIFICATION.

- (a) Consultant agrees to indemnify, defend and hold harmless theta , its partners, officers, directors, agents and employees of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorneys' fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind caused by the misconduct or negligent acts, errors or omissions of Consultant or his employees or sub-consultants.
- (b) The RTA agrees to indemnify, defend and hold harmless Consultant of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorneys' fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind cause by the misconduct or negligent acts, error or omissions of the RTA , its partners, officers, directors or employees, in connection with this Agreement. The parties shall not interpret this provision as a waiver of governmental immunity.
- (c) This provision shall survive any termination or expiration of this Agreement with respect to any liability, injury or damage occurring prior to such termination.

#### TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Consultant shall be entitled to compensation for Services performed prior to the date of termination, provided such Services are reasonably satisfactory to the RTA.

#### DELEGATION AND ASSIGNMENT.

This is a personal services contract with the sole member of Consultant, Kent Myers, and, therefore, Consultant shall not delegate or assign its duties under this Agreement without the prior written consent of the RTA. Subject to the foregoing, the terms, covenants and conditions of this Agreement shall be binding on the successors and assigns of either party.

#### ILLEGAL ALIEN ADDENDUM.

The Illegal Alien Addendum, attached hereto as Exhibit B, is incorporated herein by this reference. Consultant is the Contractor and the RTA is the Owner for purposes of the Illegal Alien Addendum.

NOTICES.

Any communication which either party may desire or be required to give to the other party shall be in email or phone.

If to: Scott Truex [struex@gunnisonvalleyrta.org](mailto:struex@gunnisonvalleyrta.org) C – 970 275 0111

If to Consultant:

Kent Myers – [Kent@airplanners.net](mailto:Kent@airplanners.net) C – 970 390 7207  
Bruce Wetsel – [Bruce@airplanners.net](mailto:Bruce@airplanners.net) C – 253 906 5577  
Bill Tomcich [bill@airplanners.net](mailto:bill@airplanners.net) C – 970 471 0320

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.

INDEPENDENT CONTRACTOR.

- (a) In carrying out its obligations and activities under this Agreement, Consultant is acting as an independent consultant and not as an agent, partner, joint venture or employee of the RTA. Consultant does not have any authority to bind the RTA in any manner.
- (b) CONSULTANT ACKNOWLEDGES AND AGREES THAT CONSULTANT IS NOT ENTITLED TO: (i) UNEMPLOYMENT INSURANCE BENEFITS; OR (ii) WORKERS COMPENSATION COVERAGE, FROM GUNNISON VALLEY TRANSPORTATION AUTHORITY. FURTHER, CONSULTANT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS PAID IT RELATED TO THE SERVICES.

ENTIRE AGREEMENT.

This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, and supersedes any and all prior agreements, proposals, negotiations and representations pertaining to the obligations to be performed hereunder.

CONFIDENTIALITY.

During the Term of this Agreement and thereafter, Consultant shall hold in trust and confidence confidential information, which includes, but is not limited to, financial, technical and other business information relating to RTA products, services or inventions, research and development, employee skills and salaries, customers, marketing and current and future business plans.

MISCELLANEOUS.

- (a) SEVERABILITY. If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.
- (b) AMENDMENT. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.

ATTORNEYS FEES.

If any party hereto shall bring any suit or action against another for relief, declaratory or otherwise, arising out of this Agreement, the prevailing party shall have and recover against the other party, in addition to all court costs and disbursements, such sum as the court may adjudge to be reasonable attorney's fees.

GOVERNING LAW.

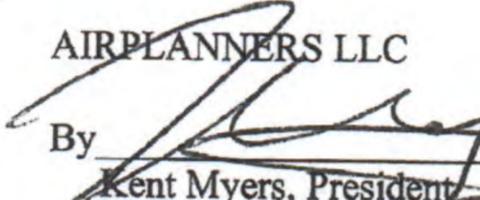
This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado. Exclusive jurisdiction and venue for any legal proceedings related to this Agreement shall be in the District Court of Gunnison County, Colorado.

COUNTERPARTS; FACSIMILE TRANSMISSION.

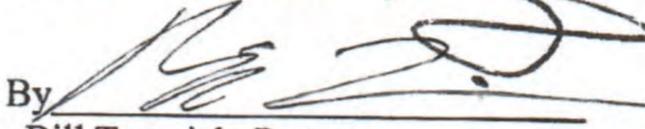
This Agreement may be executed by facsimile and/or in any number of counterparts, any or all of which may contain the signatures of less than all the parties, and all of which shall be construed together as but a single instrument and shall be binding on the parties as though originally executed on one originally executed document. All facsimile counterparts shall be promptly followed with delivery of original executed counterparts.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date set forth below to be effective as of the date first above written.

1/2/21  
Date \_\_\_\_\_

AIRPLANNERS LLC  
By   
Kent Myers, President

1/3/21  
Date \_\_\_\_\_

By   
Bill Tomcich, Partner

1/4/21  
Date \_\_\_\_\_

GUNNISON VALLEY TRANSPORTATION AUTHORITY  
By   
Scott Truex, Director of the RTA

**Exhibit A**  
Scope of Services  
Airplanners LLC

**US DOT Small Community Air Service Development Grant**

- Consultant will advise the RTA on matching funding guidelines, primary, secondary and additional selection criteria.
- Consultant will obtain input from the RTA for the best target market to service the GUC Airport.
- Consultant will secure airline letter of support for targeted city pairs.
- Consultant will research and develop the business case for the proposal, including data collection and supporting documentation.
- Consultant will create a draft of the application and proposal for funding and assist the RTA in its submission.
- Consultant will provide all materials required for submission of the Small Community Air Service Development Grant (“SCASDG”) application and proposal at least five days prior to the submission deadline as specified in the DOT order.

**The GUC Airport and RTA Responsibilities**

- GUC Airport will have responsibility to register with [www.grants.gov](http://www.grants.gov) in advance of the submission deadline and to submit all application and proposal documentation to the Department in electronic format on [www.grants.gov](http://www.grants.gov) prior to the application deadline contained in the order.
- The RTA will be responsible for securing any letters of support it may wish to include in the application and proposal or to submit to the Department after the submission deadline.
- The RTA may wish to secure letters of support from elected or appointed government official, businesses, organizations and other stakeholders in the community's quality of air service.
- RTA will designate a representative who will be responsible for approving the Consultant work, obtaining the letters of support, registering with the DOT, and submitting the SCASDG applications in a timely fashion.

Exhibit B

**ILLEGAL ALIEN ADDENDUM REQUIRED IN ALL PUBLIC CONTRACTS FOR SERVICES BY  
C.R.S. §8-17.5-101, ET. SEQ.**

- a. By its signature on this Agreement, Contractor certifies that, as of the time of its signature, it does not knowingly employ or contract with an illegal alien and that, in order to confirm the employment eligibility of all employees who are newly hired for employment in the United States, the Contractor has participated or attempted to participate in the E-Verify program (“E-Verify Program”) created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, administered by the United States Department of Homeland Security, and the Social Security Administration or the Department Program (Department Program) established pursuant to §8-17.5-102(5)(c), C.R.S.
- b. Contractor agrees that it shall not knowingly employ or contract with an illegal alien to perform work under this Agreement; and that it shall not enter into a contract with a subcontractor that fails to certify to the contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.
- c. Contractor has confirmed or attempted to confirm through participation in the E-Verify or Department Program the employment eligibility of all employees who are newly hired for employment in the United States.
- d. Contractor shall not use E-Verify or Department Program procedures to undertake preemployment screening of job applicants while work under this Agreement is being performed.
- e. If Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, the Contractor shall: (1) notify the subcontractor and the Owner within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and (2) terminate the subcontract with the subcontractor if, within three days of receiving the notice required herein, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- f. The Contractor shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. Section 8-17.5-101(5).
- g. If Contractor violates a provision of this Illegal Alien Addendum, the Owner may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the Owner. Contractor understands that, in the event of such a termination, Owner is required to notify the office of the Colorado Secretary of State.



### **Election of Officers:**

The staff requests a motion to appoint officers for 2020.

Current officers:

- Chair: Janet Farmer
- Vice Chair: Jim Miles
- Secretary: Roland Mason
- Treasurer: Linda Nienhueser

The officers are elected by the Board of Directors each January for one-year terms.

In the past, the Board has followed an informal practice of having the Chair and Vice Chair serve two terms and having these positions alternate between the two ends of the valley every two years. Janet and Jim are finishing their first year as Chair and Vice Chair.

The Secretary position has been filled by Roland for the past year and it is easier for staff to have a Board Member from the North end of the valley as secretary in order to obtain signatures.

The Treasurer position has historically been filled by Linda Nienhueser. She is currently on extended leave.